

# OFFICE OF THE DIRECTOR OF AUDIT

## AUDITED FINANCIAL REPORT



2013

## TABLE OF CONTENTS

SECTION	PAGE
Acknowledgement .....	3
Director of Audit Report .....	4
Statement of Revenue and Expenditure .....	7
Statement of Assets and Liabilities .....	11
Statement of Actual Revenue for 2011/2012 .....	13
Statements of Public Debt .....	20
Statement of Special Fund .....	22
Statement of Deposit Funds .....	23
Statements of Advances .....	26
Statement of Contingent Liabilities .....	28
Notes to the Financial Statements .....	30
Introduction .....	38
The Nature and Scope of the Audit .....	39
Audit Findings .....	44
Status of Financial Statements of Statutory Bodies/Agencies.....	61
Accountant General's responses to Auditors Report.....	64

## SCHEDULE APPENDICES

Authorities of Expenditures .....	A – E
Audited Ministries / Departments .....	F

## **ACKNOWLEDGEMENT**

I would like to express my gratitude and sincere appreciation for the work and support of the Audit staff, whose dedicated efforts have permitted the completion and submission of this report.

I also wish to thank the staff of the Government Printing office for their cooperation and courtesies extended to the Director of Audit and his staff.



## **GOVERNMENT OF ANTIGUA AND BARBUDA**

Office of the Director of Audit  
St Mary's and Temple Streets  
St John's, Antigua and Barbuda, W.I.  
Tel: 1 (268) 462-0022 Fax: 1 (268) 460-5960 E-mail: [audit@antigua.gov.ag](mailto:audit@antigua.gov.ag)

**Ref: No**

**28<sup>th</sup> October 2015**

### **AUDITOR'S REPORT**

**To:               The Honourable Members of the House of Parliament**

#### **Report on the Financial Statements**

I have audited the accompanying Public Accounts of the Government of Antigua and Barbuda as at December 31, 2013 which comprises the Statements of Assets and Liabilities, Revenue and Expenditure, Special Fund/Special Accounts, Deposit Funds, Public Debt, Contingent Liability and Advances as required by the Finance Administration Act, 2006, Section 56.

#### **Management's Responsibility for the Financial Statements**

Under Part IX, 56 (1) & (2) of the Finance Administration Act, 2006, the Accountant General is responsible for preparing, maintaining and ensuring that a proper system of accounts is established and all public monies are accountable for and reflect the financial position of Antigua and Barbuda at the end of the financial year. Section 56(2) of the aforementioned Act also requires the Accountant General, to sign and certify the Public Accounts and submit these statements to the Director of Audit, not later than six (6) months after the end of every financial

year. The Accountant General's responsibilities include the maintenance of adequate accounting records and internal controls relevant to determine if these Public Accounts are free from material misstatements due to error of fraud in accordance with International Financial Reporting Standards.

### **Auditor's Responsibility**

The Director of Audit's responsibility is to express an opinion on these Public Accounts. This audit was guided by the International Standards for Supreme Audit Institutions (ISSAIs) issued by the International Organization of Supreme Audit Institutions (INTOSAI).

The audit was conducted using tests and other procedures that are considered necessary for reporting as required by the Constitution of Antigua and Barbuda Section 97, Subsection 2b.

The audit involved performing procedures to obtain audit evidence to support the amounts and disclosures in the Public Accounts. An audit assessment is based on the auditor's judgment in determining the risk of material misstatements of the Public Accounts as well as the appropriateness of accounting policies used; the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the Public Accounts. In making those risk assessments; the auditor considers internal controls relevant to the preparation and fair presentation of the financial statements with the view of designing audit procedures suitable under the given circumstances. This is not to be used for the purpose of expressing an opinion on the effectiveness of the internal control.

### **Opinion**

The evaluation of the internal control showed that in many cases the existence of policies and regulations were not disseminated to the relevant individuals therefore these laws and guidelines were not fully adhered to. The whole issue of accountability and reliability is paramount in any financial institution and as such the financial statements of Antigua and Barbuda should be prepared and presented in a manner that promotes full disclosure to its stakeholders.

The revenue collection and revenue reporting continue to be an area of high risk and from all indication, it was observed from our sample, a difference of \$116,068,855 between the actual collections from the revenue department and the Office of the Accountant General.

Additionally, during the financial year, there was an amount of \$342,425,152.68 representing Supplementary Appropriation for special warrants that have not been approved by the House, as stipulated by the Finance and Administration Act 2006.

These, along with our other findings, contribute to the opinion given by this office. We did not find that the audit evidence present fairly the financial position of the Government of Antigua and Barbuda for the financial year ending 31<sup>st</sup> December 2013.

A handwritten signature in dark ink, appearing to read 'Dean Evanson', is written on a light-colored, slightly textured background.

Dean Evanson  
Director of Audit

St Mary's & Temple Street,  
St John's

28<sup>th</sup> October 2015

## Statement 1: Consolidated Statement of Revenues and Expenditure

for the year ended December 31, 2013

In EC\$

	2013 - Revised Budget	2013 - Actuals	2012 - Actuals
<b>Revenue</b>			
<b>Tax Revenue</b>	<b>670,181,237</b>	<b>537,564,153</b>	<b>552,367,587</b>
101 Income Tax Revenue	98,101,584	92,274,726	77,964,216
102 Property & Land Tax Revenue	21,713,855	18,274,095	20,215,406
103 International Trade & Transactions Tax Revenue	253,664,860	187,705,272	105,825,536
104 Taxes on Domestic Trade and Transactions	296,700,938	239,310,060	348,362,430
<b>Non Tax Revenue</b>	<b>88,196,422</b>	<b>66,370,713</b>	<b>58,505,754</b>
105 Rent & Royalties	4,088,441	4,484,990	5,494,983
106 Income from Sale of Chattels	101,468	1,852	-
107 Interest on Investments	250,000	1,462,205	1,537,875
108 Dividends Received	13,200,000	15,039,282	17,343,394
109 Income from Business Licenses	5,000	4,300	2,281,856
110 Income from Other Licenses	854,926	625,075	2,002,468
111 Administrative Fees	45,016,485	10,556,276	9,216,228
112 Service Fees	3,424,815	3,061,141	2,859,692
113 Income from Postal Services	4,797,113	2,678,788	2,758,694
114 Income from Printed Materials	145,186	79,172	120,956
115 Income from Agriculture	272,500	122,987	142,652
116 Other Commercial Operations	1,450,000	765,822	928,875
117 Judicial Fines	2,510,000	1,483,105	1,528,267
118 Fees & Costs of Court	630,000	302,782	306,845
119 Repayments and Reimbursement Received	11,450,488	25,702,936	11,982,968
<b>Capital Revenue Other</b>	<b>32,264,841</b>	<b>248,943,102</b>	<b>148,776,005</b>
212 Local resources	4,000,000	25,433,540	32,304,769
213 External Resources	28,264,841	213,509,562	116,471,237
214 Sale and or Lease of Assets	-	10,000,000	-
<b>Total Revenue</b>	<b>790,642,500</b>	<b>852,877,968</b>	<b>759,649,346</b>

1

## Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

## Statement 1: Consolidated Statement of Revenues and Expenditure

for the year ended December 31, 2013

In EC \$

	2013- Revised Budget	2013 - Actuals	2012 - Actuals
<b>Expenses</b>			
<b>Personnel Direct</b>	<b>236,758,796</b>	<b>232,086,525</b>	<b>236,758,796</b>
301 Personal Emoluments – Established Staff	132,564,307	131,935,849	132,564,307
302 Personal Emoluments – Non-Established Staff	104,194,490	100,150,676	104,194,490
<b>Personnel Indirect</b>	<b>50,029,074</b>	<b>58,543,730</b>	<b>54,937,597</b>
303 Allowances and Benefits – Established Staff	17,635,414	18,344,360	17,635,414
304 Allowance and Benefits – Non-Established Staff	13,082,314	13,376,526	13,082,314
305 Employer Contributions – Established Staff	9,958,822	11,493,758	9,958,822
306 Employer Contributions – Non-Established Staff	9,352,524	9,290,947	9,352,524
307 Other Personnel Costs	4,908,523	6,038,140	4,908,523
<b>Travel</b>	<b>4,386,369</b>	<b>3,911,919</b>	<b>3,517,922</b>
310 Travel Expenses	4,386,369	3,911,919	3,517,922
<b>Material &amp; Supplies</b>	<b>20,976,567</b>	<b>14,594,845</b>	<b>14,568,860</b>
311 Food and Beverages	5,665,214	4,196,355	4,252,672
312 Vehicle Supplies	4,689,986	3,438,191	3,533,782
313 Printed Materials and Publishing Expenses	844,259	452,489	233,592
315 Health, Medical and Laboratory Supplies	1,556,706	545,766	737,849
316 Office, Computer Supplies and Equipment	5,743,333	4,087,033	4,256,792
318 Agricultural related supplies	446,478	396,779	633,591
319 Miscellaneous Materials and Supplies	1,231,017	750,597	592,795
320 Official Documents and Consumables	799,574	727,634	327,786
<b>Services</b>	<b>130,462,342</b>	<b>107,008,294</b>	<b>89,340,715</b>
330 Public Awareness and Promotion Expenses	7,823,798	6,120,556	6,496,301
331 Security Related Expenses	9,481,844	7,618,825	3,839,346
332 Insurance	3,300,271	2,538,201	5,589,786
334 IT Services and Supplies	4,010,422	2,192,269	1,413,797

2



## Statement 1: Consolidated Statement of Revenues and Expenditure

for the year ended December 31, 2013

In EC\$

	2013- Revised Budget	2013 - Actuals	2012 - Actuals
335 Sanitation Expenses	26,940,542	25,549,518	24,550,529
336 Transportation and Mail Services	1,163,243	310,841	201,753
337 Education, Training & Development	4,364,674	2,442,237	1,366,008
338 Utilities	7,245,220	6,524,288	6,473,854
339 Contributions and Subscriptions	12,704,253	7,937,048	4,736,237
340 Professional and Consulting Services	10,109,294	5,866,439	5,532,695
341 Rents and Leases	37,963,866	37,271,027	27,866,740
343 Social Services	6,176		4,700
344 Miscellaneous Expenses	4,226,477	2,455,409	1,133,349
345 Miscellaneous Reimbursements	1,122,262	181,636	135,620
<b>Repairs &amp; Maintenance</b>	<b>17,948,326</b>	<b>15,694,991</b>	<b>5,766,774</b>
360 Repairs and Maintenance Buildings and Grounds	14,676,699	13,156,873	3,627,817
361 Repairs and Maintenance Vehicles	1,945,828	1,425,999	1,148,456
362 Repairs and Maintenance Miscellaneous	1,325,799	1,112,119	990,502
<b>Advances</b>	<b>27,500</b>	<b>26,906</b>	<b>64,334</b>
363 Bank Advances – Public Officers	27,500	26,906	64,334
<b>Transfers &amp; Grants</b>	<b>358,259,538</b>	<b>347,734,674</b>	<b>150,252,424</b>
308 Gratuities	219,705,657	217,949,601	15,348,977
309 Pensions	47,435,841	47,164,291	46,377,991
370 Transfers and Grants	91,118,040	82,620,782	88,525,457
<b>Debt Service - Domestic</b>	<b>146,677,434</b>	<b>143,818,041</b>	<b>120,710,915</b>
380 Debt Service - Domestic	146,677,434	143,818,041	120,710,915
<b>Debt Service – External</b>	<b>89,636,160</b>	<b>144,340,465</b>	<b>78,515,284</b>
381 Debt Service – External	89,636,160	144,340,465	78,515,284

Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

Statement 1: Consolidated Statement of Revenues and Expenditure

for the year ended December 31, 2013

In EC \$

	2013- Revised Budget	2013 - Actuals	2012 - Actuals
Purchase of Assets	22,562,864	14,540,175	6,387,907
401 Purchase of Vehicles, Heavy Equipment & Marine Vessels	4,189,534	3,761,650	137,900
402 Purchase of Office Equipment and Furnishings	13,761,315	8,183,233	3,654,161
403 Purchase of Other Equipment	2,789,871	1,660,567	1,477,934
404 Supplies and Spare Parts	1,822,144	934,725	1,117,912
Purchase of Real Property & Real Estate	1,765,611	371,930	296,493
405 Purchase of Assets and Real Estate	1,765,611	371,930	296,493
Development Costs	129,752,177	28,358,225	13,602,625
412 Project Related Costs	129,752,177	28,358,225	13,602,625
Total Expenses	1,209,242,758	1,111,030,722	774,720,645
Deficit(-)/Surplus(+)	(418,600,258)	(258,152,753)	(15,071,299)

  
Accountant General

  
Auditor

## Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

## Statement 2: Assets and Liabilities

for the year ended December 31, 2013

in EC \$

	2013 - Actuals	2012 - Actuals	Note
<b>Assets</b>			
<b>Cash in Hand</b>	<b>(22,465,968)</b>	<b>(8,555,192)</b>	<b>3</b>
Cash Account	6,926	36,705	
Short Term Deposit	42,757,712	42,316,854	
Bank Account	(65,230,606)	(50,908,751)	
<b>Advances</b>	<b>61,161,284</b>	<b>60,565,035</b>	<b>4</b>
Advances - Other Governments	2,074,309	2,214,084	
Advances - Personal	12,472,494	11,730,327	
Advances - Departmental	-	6,144	
Advances - ABI Bank	46,971,307	46,971,307	<b>5</b>
Advances: Embassies and Missions	(356,826)	(356,826)	
<b>Imprest</b>	<b>450,000</b>	<b>450,850</b>	
Imprest - Departmental	450,000	450,850	
<b>Suspense Accounts</b>	<b>(35,867,843)</b>	<b>(49,002,111)</b>	
Suspense Accounts	(35,867,843)	(49,002,111)	
<b>Drafts &amp; Remittances</b>	<b>1,009,397</b>	<b>1,018,257</b>	
Drafts & Remittances	1,009,397	1,018,257	
<b>Total Assets</b>	<b>4,286,871</b>	<b>4,476,839</b>	

## Government of Antigua and Barbuda - Financial Statements - 2013


7/3/2014

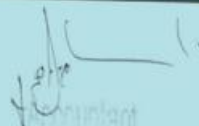
## Statement 2: Assets and Liabilities

for the year ended December 31, 2013

In EC \$

	2013 - Actuals	2012 - Actuals	Note
<b>Liabilities</b>			
<b>Long Term Liabilities</b>	2,217,588,907	2,179,448,437	
Domestic Loans	1,045,549,715	1,080,500,073	
External Loans	1,172,039,192	1,098,948,364	
<b>Deposit</b>	391,684,825	147,352,792	
Deposit-Oth. Deduc. from Sala.	687,050	785,177	
Deposit - Statutory Bodies	33,003,174	16,025,993	
Deposit - Departmental Account	(2,614,280)	(2,772,648)	
Deposit - Local Government	14,221,167	13,551,653	
Deposit - Other	(4,873,896)	2,928,907	
Deposit - Insurance & Banks	(3,965,809)	4,147,495	
Deposit - Unions	517,424	539,448	
Accounts Payable	319,613,930	81,574,151	6
Special Funds	35,062,144	30,550,747	
Special Accounts	33,920	21,869	
<b>Total Liabilities</b>	<b>2,609,273,732</b>	<b>2,326,843,053</b>	
<b>Equity</b>			
Surplus/Deficit	(90,892,373)	(104,507,629)	
Financing Adjustment	(2,217,588,907)	(2,179,448,437)	
Retained Earnings	(38,352,828)	(23,297,025)	
<b>Total Equity</b>	<b>(2,346,834,108)</b>	<b>(2,307,253,091)</b>	
<b>Income/Loss (-) for the year</b>	<b>(258,152,753)</b>	<b>(15,071,299)</b>	
<b>Total Liabilities and Equity</b>	<b>4,286,871</b>	<b>4,518,662</b>	


  
Accountant General


  
Auditor General

6

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

	In EC\$	
	2013 - Actuals	2012 - Actuals
<b>1 Recurrent Revenue</b>	<b>603,934,866</b>	<b>610,873,341</b>
<b>101 Income Tax Revenue</b>	<b>92,274,726</b>	<b>77,964,216</b>
10102 Income Tax Companies	51,421,906	40,347,719
10103 Income Tax Self Employed	2,706	329
10104 Tax on Gross Income of Unincorporated Businesses (2%)	21,229	200
10106 Contribution to Stabilization Fund	40,828,885	37,615,968
<b>102 Property &amp; Land Tax Revenue</b>	<b>18,274,095</b>	<b>20,215,406</b>
10202 Property Tax	17,965,432	17,334,672
10203 Non citizens Undeveloped Land Tax	185,625	11,267
10204 Land Value Appreciation Tax	123,038	2,869,466
<b>103 International Trade &amp; Transactions Tax Revenue</b>	<b>187,705,272</b>	<b>105,825,536</b>
10301 Import Duties	78,781,699	80,743,492
10302 Export Duties	46,162	486,593
10304 Travel Tax	8,050,051	5,804,827
10305 Embarkation Tax	-	13,450,370
10306 Cruise Passenger Tax	217,712	856,449
10310 Environmental Tax	2,720,721	2,423,532
10311 Money Transfer Levy	1,520,066	1,629,286
10312 Passenger Facility Charge	-	430,988
10314 Consumption Tax	23,156,992	-
10315 Revenue Recovery Tax	69,724,673	-
10316 Throughput Levy-Fuel Products	3,487,196	-
<b>104 Taxes on Domestic Trade and Transactions</b>	<b>239,310,060</b>	<b>348,362,430</b>
10402 Entertainment Tax & Arrears	717,169	676,294
10403 Stamp Duties	27,171,761	39,298,859
10404 Consumption Tax	-	23,603,232

8

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC \$

	2013 - Actuals	2012 - Actuals
10409 Insurance Levy	4,211,620	4,023,365
10418 Customs Service Tax	-	1,594,024
10420 Other Licenses & Fees	311,905	567,839
10422 Banking & Insurance Licenses	540,000	-
10424 Telecommunications Licenses & Fees	224,861	-
10425 Casino Licenses	335,000	-
10426 Professional License Fees	6,500	-
10428 Trade Licenses	9,875	-
10429 Motor Vehicle Licenses	1,356,998	-
10433 Antigua & Barbuda Sales Tax	203,768,378	209,709,980
10434 Revenue Recovery Tax	-	68,888,838
10436 Liquor Licenses	655,995	-
<b>105 Rent &amp; Royalties</b>	<b>4,484,990</b>	<b>5,494,983</b>
10502 Royalties – Public Works Dept	-	16,261
10504 Rental of Government Buildings and Lands	584,967	179,596
10505 Rents – Government Quarters and Furniture	5,720	27,879
10507 Warehouse Rents – Customs	104,643	82,600
10510 U.S. Bases Lease Agreement	3,645,000	3,645,000
10511 Royalties on Antigua and Barbuda Notes and Coins	-	-
10513 Crown Land Leases	118,450	16,591
10514 Rents From Settlements by Agriculture	26,209	19,599
10516 Throughput Levy on Fuel Products	-	1,507,456
<b>106 Income from Sale of Chattels</b>	<b>1,852</b>	<b>-</b>
10601 Sale of forfeited goods by Customs	1,852	-
<b>107 Interest on Investments</b>	<b>1,462,205</b>	<b>1,537,875</b>
10703 Interest on advances	341,690	316,626
10706 Interest on loans to small farmers	-	-

9

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC \$

	2013 - Actuals	2012 - Actuals
10707 Interest on Bank Accounts	1,120,515	1,221,250
<b>108 Dividends Received</b>	<b>15,039,282</b>	<b>17,343,394</b>
10804 Surplus Funds from Merchant Shipping Corp	6,200,000	6,600,000
10806 Share of Profits – State Insurance Corporation	8,839,282	10,743,394
<b>109 Income from Business Licenses</b>	<b>4,300</b>	<b>2,281,856</b>
10901 Banking & insurance licenses	-	870,500
10902 Liquor licenses	-	702,349
10906 Telecommunications licenses and fees	-	356,672
10907 Casino licenses	-	335,000
10908 Professional License Fees	-	6,500
10912 Beach vendors' licenses	4,300	4,335
10913 Trade Licenses	-	6,500
<b>110 Income from Other Licenses</b>	<b>625,075</b>	<b>2,002,468</b>
11001 Motor vehicle licenses	-	1,361,346
11003 Firearm licenses	156,380	112,180
11004 Marriage license fees	436,490	481,095
11005 Other Miscellaneous licenses	32,205	47,847
<b>111 Administrative Fees</b>	<b>10,556,276</b>	<b>9,216,228</b>
11101 Permanent residence fees	-	300
11102 Registration and naturalization fees	823,424	517,800
11103 Sale of Passports	20,104	34,371
11104 Fees for issuing of visas	-	36,127
11105 Fees for certification of documents	7,527	10,966
11106 Examination Fees	3,265	4,345
11110 Sale of syllabus	625	1,660
11111 School and college fees	1,599,281	770,885

10



Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC\$

	2013 - Actuals	2012 - Actuals
11115 Photocopying	212,730	199,852
11116 Police certificate of character	164,170	158,701
11118 Immigration Extension	2,802,800	2,563,052
11120 Police reports	43,480	64,150
11122 Work permits	4,169,437	4,257,138
11128 Registration & Examination Fees	673,934	593,382
11134 Pesticide Registration Fee	35,500	3,500
<b>112 Service Fees</b>	<b>3,061,141</b>	<b>2,859,692</b>
11201 Landing fees	49,908	95,578
11202 Parking fees V.C. Bird Airport	311	2,851
11205 Fees for DCA services	514,809	540,340
11211 Customs Handling Charges	37,585	29,057
11212 Customs' Officers Fees	357,310	641,190
11215 Transport - Customs	80	-
11217 Market Dues and Fees	201,400	259,510
11218 Miscellaneous agricultural service fees	21,795	34,173
11219 Licensing & inspection fees - Veterinary Authority	90,812	110,763
11220 Underwater parks	-	-
11221 Slipway	2,683	13,783
11222 Fees for fisherman identification cards	29,820	3,540
11223 Fishing processing plant licensing fees	83,374	119,881
11224 Local fishing vessel registration and licensing fees	36,274	36,862
11225 Laboratory fees	19,765	41,041
11226 Survey fees	96,951	76,726
11227 Miscellaneous receipts	129,108	136,168
11230 Crèche receipts	1,750	3,100
11236 Maintenance of mental patients	-	109,600
11242 School Meals	322,800	329,663
11248 Immigration Fees	330,506	275,865

11



Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC \$

	2013 - Actuals	2012 - Actuals
11252 Container Checking Fees	734,100	-
<b>113 Income from Postal Services</b>	<b>2,678,788</b>	<b>2,758,694</b>
11301 Rental of letter boxes	533,280	383,788
11302 Transit receipts	287,043	58,296
11303 Miscellaneous postal receipts	25,105	4,139
11304 Philatelic sales	15,589	26,440
11306 Gains on remittances	7,335	2,272
11308 Advice on arrival of parcels	9,049	8,700
11309 Storage charges on parcels	503	625
11310 Bulk postage	188,686	154,262
11311 Receipts from postal meters	203,373	210,132
11313 Letter Box Re-opening fee	15,640	11,085
11314 Commission on money and postal orders	329	236
11315 Sale of stamps (Net)	1,384,424	1,891,879
11316 Express Services	8,434	6,841
<b>114 Income from Printed Materials</b>	<b>79,172</b>	<b>120,956</b>
11401 Sale of publications	1,297	-
11402 Printing services	50,661	87,841
11403 Sale of Customs Forms	27,214	33,116
<b>115 Income from Agriculture</b>	<b>122,987</b>	<b>142,652</b>
11503 Sale of produce - Cades Bay	10,926	15,893
11505 Sale of produce - Christian Valley	1,330	9,349
11506 Sale of produce - Green Castle	10,235	14,505
11508 Sale of livestock	2,312	1,920
11510 Sale of ice	85,988	98,571
11511 Sale of cotton lint and seeds	3,577	2,415
11523 Sale of Seedlings	8,620	-

12

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC \$

	2013 - Actuals	2012 - Actuals
<b>116 Other Commercial Operations</b>	<b>765,822</b>	<b>928,875</b>
11602 Sundry Revenue - Radio	58,039	80,586
11603 Sundry Revenue - TV	679,237	734,827
11604 Sale of aggregate	896	64
11606 Sale of stones	2,550	19,430
11607 Sale of marl	100	-
11608 Sale of concrete products	25,000	-
11609 Sale of hot mix	-	93,969
<b>117 Judicial Fines</b>	<b>1,483,105</b>	<b>1,528,267</b>
11701 Traffic offence charges	262,250	338,300
11702 Fines and forfeitures	1,220,855	1,189,967
<b>118 Fees &amp; Costs of Court</b>	<b>302,782</b>	<b>306,845</b>
11802 Other Court fees	302,782	306,845
<b>119 Repayments and Reimbursement Received</b>	<b>25,702,936</b>	<b>11,982,968</b>
11902 Miscellaneous receipts	25,667,361	11,980,133
11910 Repayment of loans to small farmers	9,938	2,835
11915 Reimbursement of messing charges	25,637	-
<b>2 Capital Revenue</b>	<b>248,943,102</b>	<b>148,776,005</b>
<b>212 Local resources</b>	<b>25,433,540</b>	<b>32,304,769</b>
21202 Sale of Land	1,814,407	1,929,885
21203 Issue of Government Securities	23,619,133	29,870,385
21209 Retirement of other Fixed Assets	-	370,135
21220 Proceeds from Sale of Assets	-	134,364

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 3: Comparative Statement of Actual Revenues for 2012 & 2013  
for the year ended December 31, 2013

7/3/2014

In EC \$

	2013 - Actuals	2012 - Actuals
213 External Resources	213,509,562	116,471,237
21302 Loan- Various Creditors	95,987,663	69,045,694
21305 Issue of Government Securities	117,521,898	47,425,543
214 Sale and or Lease of Assets	10,000,000	-
21402 Sale of Enterprises	10,000,000	-
Grand Total	852,877,968	759,649,346

  
Accountant General

  
Accountant

## Statement 4: Public Debt

for the year ended December 31, 2013

In EC\$

	2013 - Actuals	2012 - Actuals
<b>Domestic Loans</b>	<b>1,045,549,715</b>	<b>1,080,500,073</b>
Finance & Development Loans	33,880,889	33,880,889
Social Security Loan	309,742,062	329,742,062
Medical Benefits Loan	125,852,116	125,852,116
ABIB Loans	168,264,645	171,385,740
Bank of Antigua Loans	101,786,376	101,874,853
ACB Loans	57,911,166	58,435,717
BNS Loans	21,547,442	23,358,549
CUB Loans	45,649,193	48,465,930
ECCB Loans	114,640,890	121,229,281
Old Securities - Bonds	12,230,400	12,230,400
Old Securities - T-Bills	42,294,386	42,294,386
Old Securities - Interest	2,541,689	2,541,689
Board of Education Loan	9,208,461	9,208,461
<b>External Loans</b>	<b>1,172,039,192</b>	<b>1,098,990,187</b>
ABI Bond to External Creditors	30,825,056	30,825,056
Banco de Brasil Loans	61,241,119	61,241,119
British Development Division	5,861,473	5,861,473
Caribbean Development Bank	94,048,195	99,884,261
Credit Lyonnais	79,510,224	79,510,224
El Fondo De Desarrollo (FONDEN)	135,000,000	135,000,000
European Economic Community	5,946,684	5,946,684
European Investment Bank (EIB)	5,457,221	5,457,221
EXIM Bank of USA	67,536,651	67,536,651
Export-Import Bank of China	132,877,839	134,205,629
Global Bank of Commerce	3,516,042	3,964,330
Government of Trinidad and Tob	5,700,000	5,700,000
IHI Debt Settlement Company	84,769,253	84,769,253
Kuwaiti Fund for Arab Economic	63,756,915	63,756,915

15

Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

Statement 4: Public Debt

for the year ended December 31, 2013

	2013 - Actuals	2012 - Actuals
OPEC Fund for International De	1,470,924	1,584,324
Peoples Republic of China	20,976,511	20,976,511
Phillips Export B.V.	18,062,434	18,062,434
Standford Financial Group Ltd.	96,794,425	96,794,425
IMF Standby Facility	258,688,226	177,871,854
<b>Total Public Debt</b>	<b>2,217,588,907</b>	<b>2,179,490,260</b>

Accountant General

Accountant

## Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

## Statement 5: Special Funds/ Special Accounts

for the year ended December 31, 2013

In EC \$

	2013 - Actuals	2012 - Actuals
<b>750 Special Funds</b>	<b>35,062,144</b>	<b>30,550,747</b>
75002 Administrator of Unrepresented Estates	181,459	181,459
75003 Administrator of Unrepresented Estates (Reserve Fund)	4,767	4,767
75010 Licensed Banks Statutory Deposits	11,633,095	11,633,095
75015 Reserve A/C Financial Institutions	4,025,256	4,025,256
75016 Savings Bank Fund	3,985,000	3,985,000
75017 Statutory Deposits – Insurance Companies	6,908,297	6,908,297
75021 Stabilization Fund -Income Tax	8,324,269	3,812,873
<b>751 Special Accounts</b>	<b>33,920</b>	<b>21,869</b>
75101 Antigua Surplus Fund	1,286,930	1,286,930
75102 Crown Agents – JCF	(1,253,010)	(1,265,061)
<b>Total Special Funds/ Special Accounts</b>	<b>35,096,064</b>	<b>30,572,617</b>

  
Accountant General

  
Auditor

17

## Statement 6: Deposit Funds

for the year ended December 31, 2013

In EC \$

Description	2013	2012
<b>730 Deposit – Other Deductions from Salary</b>	<b>687,050</b>	<b>785,177</b>
73001 Deposit - Deductions from Police Salaries in Civil Matters	9,241	7,491
73002 Deposit - Defence Force Canteen	98,695	93,868
73003 Deposit - Home Allotment	232,264	242,016
73005 Deposit – Police canteen account	152,879	161,735
73006 Deposit – Police Sports Fund	162,352	186,147
73007 Deposit – Police Welfare Association	19,538	85,698
73008 Deposit – Prison Sports Fund	8,674	8,194
73009 Deposit – Fire Brigade Sports Fund	29	29
73012 Depsoti - Court Order	230	-
73013 Depsoti - National Student Loan Fund	3,150	-
<b>731 Deposit – Statutory Bodies</b>	<b>33,003,174</b>	<b>16,025,993</b>
73102 Deposit - Antigua Port Authority	11,530	11,530
73103 Deposit - Antigua Public Utilities Authority	(1,254,115)	(1,254,115)
73105 Deposit - Education Levy	6,380,257	4,355,370
73106 Deposit - Free Trade and Processing Zone	19,197	19,197
73107 Deposit – West Indies Oil Company	-	-
73109 Deposit - Housing Executive Officer	26,671	52,242
73110 Deposit - Medical Benefit	(348,187)	(248,295)
73111 Deposit - Medical Benefit Employees Contribution	4,976,961	(581,134)
73112 Deposit - Medical Benefit Employers Contribution	22,285,236	16,485,530
73113 Deposit - Social Security Employee Contribution	(16,677,958)	(16,566,143)
73114 Deposit - Social Security Employers Contribution	21,503,690	15,568,692
73115 Deposit - St. John's Development Corporation	(4,021,966)	(1,918,738)
73116 Deposit - Airport Authority	101,858	101,858
<b>732 Deposit – Departmental Account</b>	<b>(2,614,280)</b>	<b>(2,772,648)</b>
73201 Deposit – Departmental Account	(800)	(800)
73204 Deposit - Magistrate	212,732	201,991



## Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

## Statement 6: Deposit Funds

for the year ended December 31, 2013

In EC \$

Description	2013	2012
73205 Deposit - Postmaster General	(2,731,438)	(2,865,407)
73206 Deposit - Registrar of Courts	(108,423)	(122,082)
73207 Deposit - Retuning Officer	13,650	13,650
73211 Deposits - ABIIT	-	-
73212 Deposit-Tourism Marketing Fund	-	-
<b>734 Deposit - Local Government</b>	<b>14,221,167</b>	<b>13,551,653</b>
73406 Deposit - Subscription to Treasury Bills	13,734,603	13,132,000
73410 Net Salary Pending Distribution	486,564	419,653
<b>735 Deposit - Other</b>	<b>(4,873,896)</b>	<b>2,928,907</b>
73505 Deposit - Auctioneer Bonds	19,720	19,700
73507 Deposit - Surety for Bail	2,458,802	2,107,902
73510 Net Salary Pending Distribution	80,326	80,326
73511 Deposit - Cheques issued before 2009	562,555	689,934
73517 Deposit - IBSS Study	-	(73,657)
73519 Deposit - Guar. Under Betting and Gaming	100,000	100,000
73520 Deposit - Inter-Sch'l Christian Fellows.	85	85
73521 Deposit - United Security Life Insurance	4,617	4,617
73529 Deposit fund related to the PetroCaribe agreement	-	-
73531 Deposit account to capture the shares of LIAT Airlines	(8,100,000)	-
<b>736 Deposits - Insurance &amp; Banks</b>	<b>(3,965,809)</b>	<b>4,147,495</b>
73601 Deposit - American Life Insurance Co.,	31,440	47,389
73602 Deposit - Antigua and Barbuda Investment Bank	50	50
73603 Deposit - Antigua and Barbuda Development Bank	72,980	76,906
73605 Deposit - Barbados Life Association	4,655	4,655
73606 Deposit - Barbados Mutual Life Insurance	(9,888)	(9,888)
73607 Deposit - British American Life Insurance	26,422	34,823
73608 Deposit - Colonial Life Insurance	32,354	29,583

19



## Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

## Statement 6: Deposit Funds

for the year ended December 31, 2013

In EC\$

Description	2013	2012
73610 Deposit - Finance and Development Limited	2,304	2,514
73611 Deposit - Life of Barbados Insurance Limited	86,082	85,683
73613 Deposit - Police Credit Union	764,749	2,998,289
73614 Deposit - Selkridge Insurance	318	318
73615 Deposit - State Insurance	20,422	22,009
73617 Deposit - St. John's Credit Union	18,938	22,509
73618 Deposit - Teachers Credit Union	840,064	840,236
73619 Deposit - Sagor Insurance	(7,298)	(7,579)
73622 Deposit - Axcel Finance	(23,507)	-
73623 Deposit - Sagor Life Mortgages	156	-
73627 Deposit - National Mortgage & Trust	-	-
73628 Deposit - Fast Cash Antigua Ltd	108	-
Deposit account for funds deposited at ECCB in a sinking fund for payment of a Bond		
73629 upon maturity	(5,826,159)	-
<b>737 Deposits - Unions</b>	<b>517,424</b>	<b>539,448</b>
73701 Deposit - Antigua and Barbuda Nurses Association	5,171	6,647
73702 Deposit - Antigua and Barbuda Public Service Association	10,252	87,170
73703 Deposit - Antigua and Barbuda Union of Teachers	(34,889)	(29,269)
73704 Deposit - Guild of Antigua and Barbuda Air Traffic Control Officers	17,330	17,330
73705 Deposit - Antigua Trades and Labour Union	512,249	524,034
73706 Deposit - Antigua Workers Union	7,310	5,830
73707 Deposit - Civil Service Association (ABPSA)	-	(72,293)
<b>Total Deposits</b>	<b>36,974,831</b>	<b>35,206,025</b>


  
Accountant General


  
Accountant

20

## Statement 7: Advances

for the year ended December 31, 2013

In EC \$

Description	2013	2012
<b>535 Advances - Other Governments</b>	<b>2,074,309</b>	<b>2,214,084</b>
53501 Advance - Barbados	312,036	315,044
53502 Advance - Dominica	(167,803)	(139,525)
53503 Advance - Grenada	8,047	24,623
53504 Advance - Jamaica	(122,242)	(122,242)
53505 Advance - Montserrat	651,088	633,854
53506 Advance - British Virgin Islands	494,574	490,115
53507 Advance - St. Kitts	1,936,037	1,968,328
53508 Advance - St. Lucia	(1,191,731)	(1,109,497)
53509 Advance - St. Vincent	158,814	155,244
53510 Advance - Trinidad and Tobago	(287,304)	(283,605)
53513 Advance - Anguilla	282,794	281,744
<b>550 Advances - Personal</b>	<b>12,472,494</b>	<b>11,730,327</b>
55001 Advances - Personal - Medical	2,068,133	1,407,665
55002 Advances - Personal - Domestic	10,076,517	9,891,765
55003 Advances - Personal - Vehicles	327,844	430,897
<b>552 Advances - Departmental</b>	<b>-</b>	<b>6,144</b>
55201 Treasury Fund	-	6,144
<b>556 Advances: Undefined (can be allocated as required)</b>	<b>46,971,307</b>	<b>46,971,307</b>
55601 Advances - ABIB Bank	46,971,307	46,971,307
<b>559 Advances: Embassies and Missions</b>	<b>(356,826)</b>	<b>(356,826)</b>
55901 Chinese Embassy	(356,826)	(356,826)
<b>560 Impress - Departmental</b>	<b>450,000</b>	<b>450,850</b>
56001 Departmental	150,000	230,850
56005 P.S. Prime Ministers	-	(80,000)

Government of Antigua and Barbuda - Financial Statements - 2013

7/3/2014

Statement 7: Advances

for the year ended December 31, 2013

In EC \$

Description	2013	2012
56006 P.S. Tourism	300,000	300,000
Total Advances	61,611,284	61,015,885

  
Accountant General

  
Auditor

Government of Antigua and Barbuda - Financial Statements - 2013  
Statement 8: of Contingent Liabilities  
for the year ended December 31, 2013

7/3/2014

Loan Guarantees Domestic	On behalf of	Loan number	(in thousands of EC \$)	
			Amount 31/12/2012	Amount 31/12/2013
Public Corporation Overdraft Account	Various		9,398	9,398
RBTT	APUA	611-076-1	4,914	4,914
Antigua Commercial Bank	Antigua Transport Board	A/L#1000032478.204000153	29,561	29,561
	Board of Education	A/L62620002	2,485	2,485
	APUA	A/L100003442	8,534	8,534
			197	197
			65,899	65,899
Caribbean Union Bank	Antigua Port Authority	CL-010-500-24	37,223	37,223
			10,852	10,852
Eastern Caribbean Amalgamated Bank	Mount St John Medical Center	700535	13,371	13,371
	Mount St John Medical Center	701133	19,781	19,781
	Mount St John Medical Center	706834	44,354	44,354
	National Parks Authority	705898	135	135
			127	127
Antigua Barbuda Investment Bank	APUA	871295	605	605
	APUA	871296	278	278
	APUA	871298	4,148	4,148
	APUA	871299	1,501	1,501
	St. John's Development Corp.	376396	14,300	14,300
	APUA	871294		
Total Domestic			267,663	267,663

23

External			31/12/2012 31/12/2013	
Exim Bank of China	APUA	1997020	2,665	2,665
Caribbean Development Bank	ABDB	1997011	2,638	2,638
	ABDB	1997012	922	922
	Board of Education	1998022	6,502	6,502
	Board of Education	2002041	1,306	1,306
	Board of Education	2002042	1,297	1,297
	Board of Education	2005023	5,730	5,730
European Economic Community	ABDB	1991040	270	270
Royal Merchant Bank & Finance Co. Ltd.	APG	2009003	-	-
Royal Merchant Bank & Finance Co. Ltd.	APUA		25,677	25,677
Banco de Desarrollo y Economico (BANDES)	CHAPA	2008003	21,661	21,661
Andrade Gutierrez	Antigua Airport Authority		-	-
Total External			68,667	68,667
Grand Total			336,330	336,330

Accountant General

Accountant

24

## GOVERNMENT OF ANTIGUA AND BARBUDA

### Notes to the Financial Statements 2013

#### 1. Accounting Policies

The following accounting policies comply with the Government of Antigua and Barbuda's (GOAB's) government accounting standards established under Section 56(2)(a) of the Finance and Administration Act 2006. Those standards follow generally accepted accounting principles and are informed by the International Public Sector Accounting Standards (IPSAS) issued by the International Public Sector Accounting Standards Board (IPSASB). The accounting policies have been applied consistently throughout the period.

##### Basis of Preparation

The financial statements have been prepared in accordance with modified cash basis of accounting. The cash basis has been modified in two respects. First, in general all payments and receipts are accounted for when payments are made and moneys are received; but payment for works done, supplied received and services rendered up to 31 December of the financial year can be made in January of the following year. Cheques issued in year which subsequently expire are cancelled and reissued. Second, the financial statements include some disclosures on assets and liabilities other than cash, in the notes to the accounts. The GOAB uses a number of "below the line" accounts to record Balance Sheet items and movements in them.

In all cases, transactions are recorded at their direct cash value or face value expressed in cash. There are no non-cash adjustments which feature in these financial statements.

##### Reporting entity

The financial statements are for budgetary central government of Antigua and Barbuda. This comprises central government ministries and departments, including associated institutions, as listed in the annual budget statement and estimates.

The Finance and Administration Act 2006 requires that the financial statements "account(ing) for all public money and show(ing) fully the financial position of Antigua and Barbuda at the end of that financial year". In Antigua and Barbuda, public money is also received and spent in a range of other institutions, called Statutory Bodies (State Owned Enterprises (SOEs)). To comply fully with the Act, and also to reflect the requirements of IPSASB, in due course these financial statements should consolidate the accounts of all governmental bodies<sup>1</sup>. This is not possible, at the moment within the constraints of current GOAB financial systems and procedures.

GOAB also has financial interests in various companies. The Treasury is in the process of updating information on government's shareholdings, and will include such information in the notes to future financial statements.

<sup>1</sup> Either following IPSAS 22, consolidating "General Government", or IPSAS 6, consolidating all bodies controlled by government. IPSAS 22 provides the more useful, and achievable, option. Under IPSAS 22, government's accounts would consolidate all public bodies except those which are commercial ("Government Business Enterprises" as defined in IPSAS 1). This will require the existing SOEs to be classified as commercial or non-commercial, to see whether they should be consolidated.



#### Reporting Date

These financial statements cover the budgetary and financial year from January 1, 2013 to December 31, 2013 – but include goods and services received by 31 December but paid for by the end of the following January.

#### Reporting currency

The reporting currency is Eastern Caribbean Dollar (XCD), unless otherwise stated.

#### Foreign Currency

Foreign currency transactions are converted to Eastern Caribbean dollars by using the exchange rate prevailing at the date of the transaction. Balances are converted using the rate at the balance data.

Some external loans are denominated in currencies other than XCD. Such loans may therefore be subject to exchange gains or losses over the course of the year.

#### Rounding

Unless otherwise stated all financial figures have been rounded to the nearest XCD. Some sets of figures may not therefore sum exactly to the totals shown, because of such rounding adjustments.

#### Comparative figures

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

#### Prior years' adjustments

In view of earlier problems with accounts, the financial statements for 2008 to 2009 were still being worked on at the time of presentation of 2010 and subsequent accounts. Any balances at end 2009 were frozen, pending resolution, and were zeroed at the start of the 2010 financial year.

Some expenses incurred for the period prior to January 1<sup>st</sup> 2013 have been carried as payables following the signing of the Standby Agreement with the International Monetary Fund in June 2010 whereby expenditure arrears would be paid over an extended period. These arrears are captured on the Statement of Assets and Liabilities as payables.

#### Events after the reporting date

Where there are significant events after the reporting date which affect materially the reported figures, these are highlighted in a disclosure note.

#### Recognition of assets and liabilities

Disclosures in the Statement of Assets and Liabilities are limited to financial assets and liabilities – payables and receivables. Such amounts are recognized at their cash or face value, without subsequent adjustment for revaluation or impairment, except in the case of foreign-currency denominated loans which are re-valued at the exchange rate of the day. Some other information on assets and liabilities appears only in the notes to these financial statements.

#### Opening Balances

The January 1<sup>st</sup> 2013 opening book balances are as per the reconciled closing balance as at December 31, 2012. Balances include undrawn cheques for the years prior including 2010.

#### Payments by Third Parties

All payments made by third parties are made by third parties which are not part of the economic entity.

#### Original and Final Approved Budget and Comparison of Actual and Budget Amounts

These financial statements are prepared on the same accounting basis (modified cash basis), same classification basis, and for the same period (from 1 January 2013 to 31 December 2013) as GOAB's budget. The original budget was approved by legislative action on 18<sup>th</sup> February 2013. The General Warrant was issued on March 4, 2013. There were no subsequent budget revisions. Any increase in allocations to departments was done based on Special Warrants approved by the Minister of Finance.

#### Contingent liabilities

Contingent liabilities are possible obligations that arise from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or an obligation which is unlikely to give rise to a call on the government's resources or whose amount or value cannot be estimated with sufficient reliability.

#### Related party transactions

Related parties are those that control or significantly influence the Government in making financial and operating decisions. Specific information with regards to related party transactions is included in the disclosure notes.

#### Third party assets

Third party assets are those held or administered in trust by the Government on behalf of third parties. Where such assets are held in a government bank account or short-term securities which are indistinguishable from the government's own funds, then the relevant third party interest is shown in the financial statements and in notes to the account.

#### Public private partnerships

A public private partnership (PPP) is a commercial transaction between the Government and a private party in terms of which the private party:

- performs an institutional function on behalf of the institution; and/or acquires the use of state property for its own commercial purposes; and
- assumes substantial financial, technical and operational risks in connection with the performance of the institutional function and/or use of state property; and
- receives a benefit for performing the institutional function or from using the state property, either by way of:
  - consideration to be paid by the department which derives from a Revenue Fund; or
  - charges fees to be collected by the private party from users or customers of a service provided to them.



A description of any PPP arrangement, the contract fees and current and capital expenditure relating to the PPP arrangement is included in the disclosure notes.

#### Authorization Date

The financial statement was authorized for presentation on 1st July 2014 by Dr Cleopatra Gittens, Accountant General, Government of Antigua and Barbuda.

## 2. Tax revenues

### Revenue collected

GOAB collects number of taxes, direct and indirect. Sums collected in 2013 were as follows, with 2012 comparative figures.

	2012	2013
<b>Direct Tax Revenue</b>	<b>98,179,622</b>	<b>110,548,821</b>
Income Tax Revenue	77,964,216	92,274,726
Property & Land Tax Revenue	20,215,406	18,274,095
<b>Indirect Tax Revenue</b>	<b>458,472,290</b>	<b>427,644,707</b>
International Trade & Transactions Tax Revenue	105,825,536	187,705,272
Taxes on Domestic Trade and Transactions	348,362,430	239,310,060
Income from Business Licenses	2,281,856	4,300
Income from Other Licenses	2,002,468	625,075
<b>Total Tax Revenue</b>	<b>556,651,912</b>	<b>538,193,528</b>

For a more detailed breakdown of tax revenues, see additional Statement 2, annexed to these financial statements

### Revenue arrears

Revenue arrears represent amounts paid in the reporting year for previous years. A total amount of \$13,974,757 was reported as arrears on revenue from a Customs and Inland Revenue. This amount is included in the figure for miscellaneous revenues because there was no account setup specifically to account for arrears of revenue.

### External Assistance

No new external assistance was received from multilateral or bilateral donors in 2013.

Non Compliance with significant terms and conditions and rescheduled and cancelled debt  
There have been no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans

#### Undrawn External Assistance

Undrawn external assistance loans and grants at reporting date are amounts specified in a binding agreement which relate to funding for projects currently under development, where conditions have been satisfied, and their ongoing satisfaction is highly likely, and the project is anticipated to continue to completion.

	2013		2012	
	Loans	Grants	Loans	Grants
Closing balance (undrawn) in reporting currency			2,119,630,904	42,635,130

#### 3. Cash and cash equivalents

Cash comprises cash on hand, demand deposits, short-term investments and cash equivalents at 31 December, less prior-year payments issued during the following January.

Cash included in the statement of cash receipts and payments comprise the following amounts:

Cash and cash equivalents, at 31 December <sup>1</sup>		
	2013	2012
Cash in hand	6,925.85	36,705
Balances with banks	(65,230,606)	(50,908,751)
Short-term investments	42,757,712	42,316,854.00
<b>Total cash and cash equivalents</b>	<b>(22,465,968.15)</b>	<b>(8,555,192.11)</b>

*Note: Balances reported above are reconciled balances.*

#### 4. Receivables

Receivables are amounts owed to Central Government by various entities. These are represented on the Balance Sheet as Advances. Advances to other Governments are made up of pension payments made on behalf of other Caribbean Governments. Personal Advances represent advances to Government Employees. Payments on the advances are deducted from employees' salaries weekly for weekly paid workers and monthly for monthly paid employees.

#### 5. Loan to ABI Bank

This amount is represented on the Balance sheet as an Advance to ABI Bank. It represents the loan to ABI in 2011 as Government support to the Bank before the institution was taken over by the Eastern Caribbean Central Bank. The sum will be converted to Government's contribution to capital when the resolution of the ABI Bank has been completed.

#### 6. Payables

This amount represents expense incurred during the year which has not been paid. These amounts will be paid over time.

**Payables from previous years**

In 2010, the Government of Antigua and Barbuda signed a Standby Agreement with the IMF. This was to facilitate payment of outstanding obligations over time.

7. **Government investments and shareholdings**

Government has investments in a number of entities listed below. At the point of completion of the accounts valuations on the Investments have not been completed. As far as possible we have included the percentage ownership by the Government of Antigua and Barbuda. The value of shareholdings and any movement in them will be presented in subsequent financial statements.

Company	Shareholding
LIAT 1974 Ltd	30%
Cedar Valley Golf Club Ltd.	\$1,772,019 (Share value)
West Indies Oil Company	25%
Eastern Caribbean Amalgamated Bank	25%
Leewind Paints	No documentation available to the Treasury

#### State-owned enterprises

Entities are listed below with the value of the entity's assets as at the year of the last audited financial statements made available to the Accountant General through the State Owned Enterprise Unit, Ministry of Finance.

Institution	Percentage Shareholding	Value of Assets	Year
State Insurance Corporation	100%	85,589,480	2012
Antigua Pier Group Ltd	93%	Not available	
Antigua Public Utilities Authority	100%	Not available	
St. John's Development Corporation	100%	Not available	
National Solid Waste Management Authority	100%	Not available	
Medical Benefits Scheme	100%	449,227,579	2011
Antigua and Barbuda Social Security Board	100%	Not available	
Antigua and Barbuda Port Authority	100%	Not available	
Antigua and Barbuda Airport Authority	100%	206,778,371	2011
Central Marketing Corporation	100%	Not available	
PDV Caribe Antigua and Barbuda Ltd	100%	245,271,549	2012
Antigua and Barbuda Department of Marine Services	100%	Not available	
Antigua Fisheries Ltd	100%	Not available	
Antigua and Barbuda Tourism Authority	100%	350,577	2012
Antigua and Barbuda Hospitality Training Institute	100%	5,742,142	2013
Antigua and Barbuda Bureau of Standards	100%	Not available	
Antigua and Barbuda Development Bank	100%	57,031,196	2010
Antigua and Barbuda Investment Authority	100%	1,927,882	2008

Antigua and Barbuda Institute of Continuing Education	100%	Not available	
Antigua and Barbuda Transport Board	100%	9,804,698	2005
Agricultural Development Corporation	100%	Not available	
Board of Education	100%	Not available	
Central Housing and Planning Authority	100%	Not available	
Development Control Authority	100%	Not available	
Financial Services Regulatory Commission	100%	Not available	
Free Trade Processing Zone	100%	Not available	
Mount St. John's Medical Centre	100%	28,273,005	2009
National Parks Authority	100%	7,396,824	2010

8. Contingent liabilities

	2013	2012
Balance	336,330	336,330

See detailed statement for breakdown

9. Events after the reporting period

The Privy Council Ruled on the case Government of Antigua and Barbuda vs HMB Holdings in January 2014. The sum of US\$26,616,998 (EC\$2,315,721.87) plus interest of US\$9,560,060 (EC\$25,973,727.02) was awarded to HMB Holdings. This amount being less than the \$194,201,542.49 (includes interest) awarded by the Eastern Caribbean Supreme Court.

## **REPORT OF THE DIRECTOR OF AUDIT ON THE ACCOUNTS OF ANTIGUA AND BARBUDA FOR THE YEAR ENDED DECEMBER 31, 2013**

### **INTRODUCTION**

- 1.1 This report is made to the Honourable Minister of Finance and Corporate in accordance with Section 97(5) of the Constitution of Antigua and Barbuda. It does not report on the Ministerial/Divisional Accounts for the year ended December 31, 2013. The comments herein are accordingly confined to matters arising out of the Annual Financial Statements for the year ended December 31, 2013, submitted by the Accountant General.
- 1.2 The principle function and responsibilities of the Director of Audit as provided in Section 97(1) of the Constitution of Antigua and Barbuda 1981 are as follows:-
- “The Director of Audit shall –
- a) Satisfy himself that all monies that have been appropriated by Parliament and disbursed have been applied to the purposes to which they were so appropriated and that the expenditure conforms to the authority that governs it; and
  - b) At least once every year audit and report on the public accounts of Antigua and Barbuda, the accounts of all officers and authorities of the Government, the accounts of all courts of law in Antigua and Barbuda (including any accounts of the Supreme Court maintained in Antigua and Barbuda), the accounts of every Commission established by this Constitution and the accounts of the Clerk to the House and the Clerk to the Senate.”
- 1.3 The Director of Audit shall have the power to carry out audits of the accounts, balance sheets and other financial statements of all enterprises that are owned or controlled by, or on behalf of, Antigua and Barbuda.
- 1.4 The Director of Audit and any officer authorized by him shall have access to all books, records, returns, reports and other documents, which, in his opinion relate to any of the accounts referred to in sub-section (2) and (3) of this section.
- 1.5 The Director of Audit shall submit every report made by him in pursuance of this section to the Minister for the time being responsible for Finance, who shall, after receiving such report, lay it before the House not later than seven (7) days after the House next meets.



- 1.6 If the Minister fails to lay a report before the House in accordance with the provision of sub-section (5) of this section, the Director of Audit shall transmit copies of the report to the Speaker, who shall as soon as practicable, present them to the House.
- 1.7 The Director of Audit shall exercise such other functions in relation to the accounts of Government, the accounts of other authorities or bodies established by law for public purposes or the accounts of enterprises that are owned or controlled by or on behalf of Antigua and Barbuda as may be prescribed by or under any law enacted by Parliament.

## **2. THE NATURE AND SCOPE OF THE AUDIT**

- 2.1 Neither the Constitution of Antigua and Barbuda, 1981 nor the Finance Administration Act, 2006 defines the scope of the audit examination to be carried out. Accordingly, the manner in which the audit examination is to be carried out is left to the discretion of the Director of Audit. In this respect, it has been found practicable to carry out the examinations by way of a series of test checks varying in content and depth as are considered to be appropriate in enabling him to fulfill his functions .
- 2.2 In the meantime, the Office of the Director of Audit Act of 2014 elaborates upon the Constitutional provisions. Under this enactment, the Director of Audit is enjoined to satisfy himself that:
- a) All reasonable precautions have been taken to safeguard the collection and custody of revenue and that the law, directions and instructions relating thereto have been duly observed;
  - b) Expenditure has been incurred with due regards to economy and to the value obtained;
  - c) That public monies other than those which have been appropriated have been dealt with in accordance with proper authority; and
  - d) Adequate regulations, directions and instructions exist for the guidance of accounting officers and accountable officers.
- 2.3 With a view to dispel certain chronic misconceptions regarding the role of the Director of Audit, I must point out that the normal audit procedures employed are designed primarily for the purpose of forming an opinion on the accounts. They are not intended to disclose each and every accounting error, nor for that matter, fraud, and the audit report cannot be regarded as a comprehensive statement of all weaknesses that exist or of all improvements that might be made. Indeed, it is primarily the responsibility of Accounting Officers (Permanent Secretaries) and Heads of Departments/Divisions to

ensure that effective systems of internal controls and safeguards are in place within their respective Ministries/Divisions so as to prevent and detect the occurrence of errors and fraud.

- 2.4 The Accountant General in her capacity as Chief Accounting Officer is required under The Finance Administration Act, 2006 Section 56 (2)(a) to

“prepare the Public Accounts for the financial year in accordance with generally accepted accounting principles as determined in writing by the Minister, accounting for all public money and showing fully the financial position of Antigua and Barbuda at the end of the financial year.”

### **3 PUBLIC ACCOUNTS**

- 3.1 The Public Accounts as outlined in the Finance Administration Act, 2006, Subsection (1) shall include:-

- a) A summary statement of revenue and expenditure of the Consolidated Fund by standard object code;
- b) A statement of assets and liabilities;
- c) A comparative statement of actual and estimated revenue by details object code;
- d) A statement of each Special Fund;
- e) A statement of the balance in each Deposit Fund;
- f) A statement of investment showing the funds on behalf of which the investment were made;
- g) A statement of public debt and accumulated sinking funds
- h) A statement of the balance in any fund, other than a sinking fund, for which provision is made by or under an Act;
- i) A statement of contingent liabilities of the Government;
- j) A statement of balances on advance accounts from consolidated Fund and Deposit Funds analyzed under the various categories set out in section 35(1);
- k) A statement of arrears of revenue by detailed object code;



- l) A statement of losses of cash and stores;
  - m) The summary statements referred in section 19(1) and
  - n) Any other statements that the House may require.
- 3.2 Section 97 (2) b of the Constitution of Antigua and Barbuda requires the Director of Audit to at least once every year to audit and report on the Public Accounts of Antigua and Barbuda, the accounts of all officers and authorities of the Government, the accounts of all Court maintained in Antigua and Barbuda (including any accounts of the Supreme Court maintained in Antigua and Barbuda), the accounts of every Commission established by this Constitution and the accounts of the Clerk to the House and the Clerk to the Senate.
- 3.3 The Director of Audit is required under Section 97 (5) of the Constitution of Antigua and Barbuda to submit every report made by him in pursuance of this section to the Minister for the time being responsible for Finance who shall, after receiving such report, lay it before the House not later than seven (7) days after the House next meets.
- 3.4 After the Public Accounts are laid before the house of Assembly, they are referred to the Public Accounts Committee which has the responsibility to examine and submit a report on the Public Accounts and the Director of Audit Report to the House of Assembly. The Accountant General, Director of Audit and Representatives of the Government attend these Public Accounts Committee meetings and provide advice, testimony and other information as requested by the Committee.
- 3.5 I have audited the 2013 Public Accounts as outlined in the Constitution of Antigua and Barbuda and the Finance Administration Act, 2006 except for the accounts of Statutory Bodies. These Bodies for the most part are audited by private firms in accordance with their enabling Acts. Appendix (H) highlights the status of Audited and Unaudited Financial Statements of Statutory Bodies for the year under review.

## **4 AUDIT APPROACH**

- 4.1 The audit of the Annual Accounts of the Government of Antigua and Barbuda for the year ended December 31, 2013 continued to embrace the risk-based, materiality-driven approach to auditing.
- 4.2 Our planning materiality was set at \$11 million dollars representing 0.1 percent of total expenditure for the year under review. The risk of the accounts containing material misstatements was rated as high based on previous years' experience. Significant issues identified from audit of the accounts of previous years were:-

- i. Supplementary Estimates required to cover appropriation over expenditure were not approved
- ii. Unauthorized bank overdraft
- iii. Bank reconciliation statements not prepared
- iv. Inability to determine the amount of revenue arrears since the required returns are not submitted by most entities

## **Audit Procedures**

### **Expenditure**

- 4.3 Physical check was done on a sample of expenditure vouchers generated in 2013. Sampling method involved extracting vouchers with amounts greater than or equal to our set materiality level of \$11,110,307.22; which represents 0.1% of the total expenditure. Additionally, a sample of one tenth of the monthly vouchers was selected and a comparison of the actual voucher was done against the Freebalance system to verify the accuracy of the data set out on the vouchers. Additionally we requested the generation of a report from Freebalance to show vouchers in excess of \$60,000 and above.

### **Revenue**

- 4.4 A process of comparative analysis was conducted on the financial statements to verify revenue amounts obtained from the different revenue departments. This analysis of the 2013 revenue figures obtained from the selected Ministries and the financial statement showed variances which are explained in our findings.

### **Assets and Liabilities**

- 4.5 Amounts presented on the 2013 Financial Statements (Assets & Liabilities and Consolidated Statement of Revenue & Expenditures) were traced to the trial balance obtained from the Office of the Accountant General. All balances and transactions exceeding \$1,286,061.00 (thirty percent (30%) planning materiality) were considered for verification procedures as well. Additionally, expenditure and journal vouchers processed in period twelve (12) and thirteen (13) along with some high-risk transactions were selected for verification.

### **Contingent Liabilities**

- 4.6 Pending and threatening litigation were confirmed with the Attorney General's Office. These litigations will be verified and the findings reported within the report.

### **Advances & Deposits**

- 4.7 Advance and Deposit accounts were verified to supporting documentations and further clarifications were made where necessary.

### **Electronic Software – Freebalance, SIGTAS and CASE**

- 4.8 Freebalance, SIGTAS and CASE are computer-based systems used by the Government of Antigua and Barbuda at the Treasury Department, the Inland Revenue Department and the Customs and Excise Department respectively. These Departments utilize the electronic systems to record their daily transaction in respect to receipt from revenue, payments and warrants as well as generate data which is used in the preparation of the Public Accounts.

### **Reconciliation of SIGTAS and CASE**

- 4.9 It cannot be overly emphasized the importance of having the transactions transferred from SIGTAS and CASE agreeing to those generated through Freebalance. This is of vital importance for the integrity and reliability of the accounts/financial statements for the Government of Antigua and Barbuda. Findings of the reconciliation process have shown that there are differences between the figures from SIGTAS and Freebalance.

## AUDIT FINDINGS

### 5. STATEMENTS OF ASSETS AND LIABILITIES

#### Cash in Hand – Accountant General

- 5.1 As per the Statement of Assets and Liabilities presented by the Accountant General as part of the financial report, Cash in hand showed a balance of \$6,926.00 as at 31<sup>st</sup> December 2013.

Additionally, we compared this information with the Internal Auditor's Report dated 31<sup>st</sup> December 2013 and the breakdown is presented below.

Revenue Collection .....	\$ 83,027.41
US\$ Cash .....	\$ 405.00
EC Cheques.....	\$7,483,995.36
Total .....	<b>\$7,567,427.77</b>

As can be seen from the above information, the figure of \$6,926.00 that was reported on the financial statement is far different to the figure of \$7,567,427.77 reflected in the Internal Auditors' report. I must once again reiterate the fact that the actual cash on hand should include the deposited amount in transit since that amount would not have been accounted for at the bank. I can only then conclude that the Cash in Hand does not present fairly the correct figure in the financial statements.

#### Bank Balances

- 5.2 The Cash at Bank was given as (\$65,230,606) which represents regular and savings accounts and excludes balances on the fixed deposits accounts, overdraft accounts and short term money market instruments. As part of the notes to the financial statement it was stated that:

*“The January 1<sup>st</sup> 2013 opening book balances are as per the reconciled closing balance as at December 31, 2012. Balances included undrawn cheques for the years prior, including 2010”.*

- 5.3 The process once again is indicating a large reliance on the completeness of the bank statements. The historical trend of making incorrect posting to government accounts is still an occurrence, therefore, we cannot rely completely on the accuracy of the bank statements.
- 5.4 ISSAI 1510 Section 6 outlining the audit procedures pertaining to opening balances states that:

*“The auditor shall obtain sufficient appropriate audit evidence about whether opening balances contain misstatements that materially affect the*

*current period’s financial statements by: (Ref: Para. A1–A2)*

*(a) Determining whether the prior period’s closing balances have been correctly brought forward to the current period or, when appropriate, have been restated;*

*(b) Determining whether the opening balances reflect the application of appropriate accounting policies;”*

- 5.5 In light of the preceding paragraphs, I am unable to express an opinion based on this accounting method used by the Accountant General.

### **Imprest**

- 5.6 According to the Finance and Administration Act, 2006 Part V, Division 2 Section 36(1) and (2) which states that:

- 1) “Subject to the regulations, the Accountant General may on the authority of an imprest warrant issued under the hand of the Minister issue imprests from the Consolidated Fund to accounting officers for the purpose of making payments of small amounts that cannot conveniently be made through the Treasury.”
- 2) “Any accounting officer to whom an imprest has been issued pursuant to subsection (1) shall retire that imprest not later than the end of the financial year in which the imprest was issued or, if some earlier date is specified in the imprest warrant or by the Accountant General, not later than that earlier date.”

- 5.7 As at 31<sup>st</sup> December, 2013 the Treasury Department, Ministry of Finance the Economy and Public Administration had six (6) imprest holders in the amount of \$450,000 and based on information obtained the full amount was retired during the financial year under review.

- 5.8 Unretired imprest on the government accounts gives misleading information based on the fact that unretired imprest may be fully or partially expressed in the previous year. It is therefore commendable that all imprests were retired at the end of this financial year 2013 as stipulated in the Finance and Administration Act, 2006.

- 5.9 The Accountant General must be commended on her efforts to hold Departments responsible and thereby instilling accountability and responsibility on the various

Departmental Heads to ensure that the stipulations as set down in the Finance and Administration Act, 2006 are fully adhered to.

### **Savings Bank**

- 5.10 The earliest available documented evidence of the existence of the St John's Savings Bank of Antigua and Barbuda is the Savings Bank Act of 1846 enacted and ordained by the Governor, Council and Assembly of Antigua and addresses the rules and regulations established for the management of the institution. The Savings Bank Act has been subsequently amended with the last amendment set out in Chapter 395 of the Laws of Antigua and Barbuda, Savings Bank Act of August 26, 1937.
- 5.11 The activities of the Saving Bank has remained the same as the previous year 2010 when it was reported that approximately ninety one percent (91%) of the accounts had an inactive status. This status has remained basically the same for the years 2011 to 2013.
- 5.12 In light of Section 9 of the Act which states that:-
- 1) *"Interest shall be payable on deposits at the rate of 2½ per centum per annum, or such other rate as may be fixed from time to time by the Cabinet: Provided that not less than three months notice of any change of rate shall be given in the Gazette.*
  - 2) *Such interest shall not be payable on any amounts less than one dollar or on any fraction of one dollar and shall not commence to accrue until the first day of the month next following the day of deposit, and shall cease on the last day of the month preceding that in which such deposits shall be withdrawn.*
  - 3) *Interest on deposits shall, subject to the provisions of subsection (2) be calculated to the thirty-first day of December in every year and shall be added to and become part of any principal money remaining on deposit."*
- 5.13 The accounts which fall under the Savings Bank Act has become dormant over the years but has continued, by law, to generate interest at the rate of 2.5% annually. For this financial year Savings Bank Funds was recorded as \$3,985,000.
- 5.14 As was reported in my 2010 report, a sum of \$4,681,945.00 was transferred to the Government general revenue fund from investments made with Crown Agents on behalf of the Government Saving Bank. To date, my department has not been furnished with the desired documentation to support the transfer of funds in accordance with Cap.395 Sec 11 (1) which states that:-

*"Subject to the provisions of this Act moneys in the Savings Bank shall not be applied in any way to the purposes of Antigua and Barbuda but, except so far as any sums may be prescribed to be kept in hand for the general purposes of the Savings Bank, shall be deposited in the Treasury of Antigua and Barbuda and shall, as far as practicable, be invested on behalf of the Savings Bank, under the*

*direction of the Accountant General, in such securities or be employed at interest in such manner as shall be approved from time to time by the Cabinet, and any such investment may at any time be charged into other like securities:*

*Provided that not more than one-third of such moneys shall at any time be or remain invested in securities of the Government.”*

- 5.15 Having categorized the Saving Bank as non-existent, it is recommended, once again, that the required Parliamentary process be implemented so that the closure of this institution can be realized.

### **Accounts Payable**

- 5.16 As at 31<sup>st</sup> December, 2013 the Statement of Assets and Liabilities reflected a balance of \$319,613,930 as Accounts Payable. An exercise was conducted to review the outstanding payables and it was revealed that at the end of the financial year ministries still had commitments to suppliers.

Additionally, based on documented evidence received; Audit was able to determine that the Accounts Payable figure comprised amounts recorded for 2009 – 2013 and can be seen below:-

Years	Trial Balance Amounts (\$)	Statement Balances (\$)
2009	53,087,002.51	
2010	15,895,788.02	12,543,834
2011	32,834,025.13	89,679,259
2012	16,525,874.94	81,575,151
2013	201,336,693.04	319,613,930
<b>Totals</b>	<b>319,679,383.64</b>	<b>503,412,174</b>

- 5.17 Given the vast amount of cheques that were still unpaid in the Office of the Accountant General as at 31<sup>st</sup> December 2013 we cannot place any reliance on the figure of \$319,613,930 given in the Financial Statement of Assets and Liabilities. It is therefore recommended that as at December 31 of every year, all outstanding cheques that are not paid to customers be compiled, tallied and treated as accounts payable.

## **6 Statement of Revenue**

- 6.1 The total Recurrent and Capital Revenue for the financial year 2013 amounted to \$852,877,968. This reflected an increase in the collection of \$93,228,622 from \$759,649,346 reported in 2012. From the Comparative Statement of Actual Revenues for 2012 & 2013 presented by the Accountant General, it was observed that the performance



of some individual revenue item indicated increases which contributed to the rise in the recorded revenue collection for the period under review. [see table below]

Revenue Item	Actual 2012 (\$)	Actual 2013 (\$)	Difference (\$)
Non Citizens Underdeveloped Land Tax	11,267	185,625	174,358
Travel Tax	5,804,827	8,050,051	2,245,224
Environmental Tax	2,423,532	2,720,721	297,189
Crown Land Leases	16,591	118,450	101,859
Firearm Licenses	112,180	156,380	44,200
Sale of Passports	34,371	20,104	14,267
Photocopying	199,852	212,730	12,878
Immigration Extension	2,563,052	2,802,800	239,748
Registration & Examination Fees	593,382	673,934	80,552
Survey Fees	76,726	96,951	20,225
Rental of Letter Boxes	383,788	533,280	149,492
Transit Receipts	58,296	287,043	228,747
Gain on Remittances	2,272	7,335	5,063
Advice on Arrival of Parcels	8,700	9,049	349
Express Services	6,841	8,434	1,593
Bulk Postage	154,262	188,686	34,424
Sale of Livestock	1,920	2,312	392
Sale of Aggregate	64	896	832
Sale of Marl	-	100	100
Repayment of loans to small farmers	2,835	9,938	7,103

- 6.2 For the year under review, no detailed Statement of Revenue by Ministries was presented to the Director of Audit for review. The Consolidated Statement of Revenue reflected the combined collection of Revenue under specific categories. In line with our audit approach, a variance analysis was performed on the revenue figures generated by three specific departments [Inland Revenue, Customs and the General Post Office] with the amounts represented on the financial statements.
- 6.3 Based on this analysis, the following amounts represent substantial differences between the totals shown on the actual statement from the Treasury Department and the actual totals obtained from the Revenue Departments.

	Revenue Department (\$)	Financial Statement (\$)	Difference (\$)
<b>Income Tax Companies</b>	44,166,625.21	51,421,906	7,255,281
<b>Contribution to Stabilization Fund</b>	40,335,926.96	40,828,885	492,958
<b>Property Tax</b>	18,177,000.86	17,965,432	(211,569)
<b>Other Miscellaneous Licenses</b>	28,900.44	32,205	3,305
<b>Motor Vehicle Licenses</b>	1,371,598	1,356,998	(14,600)
<b>Other Miscellaneous Licenses</b>	28,900.44	32,205	3,305
<b>Stamp Duties</b>	27,016,788.94	27,171,762	154,973
<b>Other Licenses &amp; Fees</b>	251,904.80	311,905	60,000
<b>Antigua &amp; Barbuda Sales Tax</b>	98,912,457.39	203,768,378	104,855,910
<b>Import Duties</b>	79,132,869.79	78,781,699	(351,171)
<b>Cruise Passenger Tax</b>		217,712	217,712
<b>Environmental Tax/Levy</b>	2,724,361	2,720,721	(3,640)
<b>Revenue Recovery Tax</b>	69,946,644.94	69,724,673	(221,972)
<b>Consumption Tax</b>	32,384,454.95	23,156,992	(9,227,463)
<b>Customs Handling Charges</b>	29,091.65	37,585	8,494
<b>Throughput Levy on fuel Products</b>	13,796,224.56	3,487,196	(10,309,029)
<b>Liquor Licenses</b>	641,100	655,995	14,895
<b>Customs Handling Charges</b>	29,091.65	37,585	8,494
<b>Customs Officer Fees</b>	365,883.44	357,310	(8,574)
<b>Fines &amp; Penalties/Forfeitures</b>	339,750	1,220,855	881,105
<b>Miscellaneous Receipt</b>	72,130.47	25,667,361	25,595,231
<b>Registration &amp; Naturalization fees</b>	826,054.00	823,424	(2,630)
<b>Rental of Letter Boxes</b>	466,495.00	533,280	66,785
<b>Transit Receipt</b>	328,639.07	287,043	(41,596)
<b>Philatelic Sales</b>	2,588.50	15,589	13,001
<b>Gain on Remittances</b>	9,206.96	7,335	(1,872)
<b>Bulk postage</b>	187,099.56	188,686	1,586
<b>Receipts from postal meters</b>	166,230.70	203,373	37,142
<b>Sale of Stamps</b>	1,339,355.90	1,384,424	45,068
<b>National Solid Waste Management</b>	3,252,274.15		(3,252,274)
<b>Totals</b>	<b>436,329,649.33</b>	<b>552,398,514</b>	<b>116,068,855</b>

Information received indicates that although payments are made directly into the various bank accounts, the deposit slips along with a copy of the revenue statements are presented to the Treasury for their records. This however does not explain the differences that are indicated in the table above for the year under review and those presented in the Trial Balance and the Financial Statements received from the Office of the Accountant General.

It is quite clear, that there is no form of reconciliation being done between the Revenue Department and the Treasury during the year to identify and correct data obtained.

- 6.4 Based on the information presented above, it can be deduced that the reported revenue amount shown on the financial statement does not reflect a true picture of the revenue collected and would therefore indicate that the total revenue figure in the Comparative Statement of Actual and Estimated Revenue is not fairly stated.

## **7 Statement of Expenditure**

- 7.1 Information taken from the budget estimate and the consolidated statement of revenue and expenditure for the financial year 2013 showed a recurrent budget of \$786,992,836 while the actual expenditure was reported as \$1,111,030,722.
- 7.2 The estimated amount for capital expenditure for the financial year according to the budget estimate was \$115,023,338 whereas the actual capital expenditure was reported as \$43,270,335.
- 7.3 Based on our calculations, the materiality figure was set at \$11,110,307 and above for the examination of expenditure vouchers. Sample vouchers were physically examined and compared with the information provided by the Treasury Department through its Financial System – Freebalance. However, because of the vast magnitude of expense transaction processed during this financial year, the generated report requested of vouchers exceeding \$60,000 and above could not be obtained. This was primarily due to system failure at the IT level.
- 7.4 Some major challenges still exist within the system which would explain why some procedures could not be accomplished to guarantee the reliability and functionality of the internal controls. This therefore contributed to our decision to set our risk assessment level and our level of reliability on the system as high since we were unable to ascertain the authenticity of the process surrounding the creation and approval of vouchers due to our limited access to the Freebalance System.
- 7.5 For the year 2013, approximately 35% of the expenditure vouchers representing expenses in the amount of \$50,415,915 were examined. The exercise did not reveal any expenditure vouchers with a value of \$2,000,000 or more. This in no way indicates that no voucher was created with amounts of that value, since an extraction of the total amount of vouchers with the set materiality value and above was not presented for our examination. This therefore means that we could not indicate what percentage of transactions was above the materiality level.
- 7.6 In light of the above, we are of the opinion that the information presented in the Consolidated Statement of Revenue and Expenditure is not fairly stated. This is evident based on the fact that of the thirty five percent (35%) transactions reviewed in Freebalance, our findings revealed that there were discrepancies with at least forty percent (40%) of this amount.

## Supplementary Provisions

- 7.7 During the financial year ending 31<sup>st</sup> December 2013 a total number of 563 special warrants were issued in respect of supplements amounting to \$342,425,152.68.

As stated in the Finance Administration Act, 2006 section 27 (a) and (b):

- 27 “If in respect of any financial year it is found that the amount appropriated by the appropriation Act for any purpose is insufficient or that a need has arisen for expenditure for a purpose to which no amount has been appropriated by that Act, whether or not a special warrant has been issued” \_
- (a) “A supplementary estimate showing the sums required shall be laid before the House; and
- (b) When the supplementary estimate has been approved by the House, a supplementary appropriation Bill shall be introduced in the House providing for the issue of such sums from the Consolidated Fund and appropriating them to the purposes specified therein.”
- 7.8 Based on the aforementioned, no Supplementary Appropriation for Special Warrants, amounting to \$342,425,152.68; was not presented to the House for approval. This amount, which was executed without parliamentary approval has a material effect on the financial statements, which therefore means that I am unable to give an opinion.
- 7.9 During the financial year ending 31<sup>st</sup> December 2013 a total of five hundred and twenty three (523) virement warrants were processed and issued to various Ministries/Departments. These warrants represented a monetary value of \$29,522,236.49 which represents funds that were previously approved and is now transferred from one programme head to another within various specific Ministry or Department.

## Surplus/Deficit for the Year under review

- 7.10 A review of the statements indicate that the consolidated statements of the revenue and expenditure for the year ended 31<sup>st</sup> December 2013 showed a deficit of \$(258,152,753). Given the understatement/overstatement of some Revenue and Expense figures presented within the financial statement; we are not reasonably sure that the amount of (\$258,152,753) presents a true financial picture of the accounts for the Government of Antigua and Barbuda.

## **8. Statements of Actual and Estimated Revenue**

- 8.1 A Consolidated Statement showing the Actual and Estimated Revenue & Expenditure figures for 2012/ 2013 was prepared for the year under review. Based on this statement we observed that there was a general increase of 112% revenue collected from the previous financial year. Additionally, during that same period, there was a huge increase of 143% in expenditure.

## **9. Statement of Special Fund**

- 9.1 The Statement of Special Funds/Special Account as at 31<sup>st</sup> December 2013 showed a balance of EC\$35,096,064. This amount represents the following:

<b>Description</b>	<b>Amount</b>
Administrator of Unrepresented Estates	\$181,458.80
Administrator of Unrepresented Estates (Reserve Fund)	\$4,767.31
Licensed Banks Statutory Deposits	\$11,633,094.67
Reserve A/C Financial Institutions	\$4,025,256.39
Savings Bank Fund	\$3,985,000.12
Statutory Deposits – Insurance Companies	\$6,908,297.45
Stabilization Fund – Income Tax	\$8,324,269.42
Antigua Surplus Fund	\$1,286,930.06
Crown Agents – JCF	\$(1,253,010.24)
<b>Total</b>	<b>\$35,096,063.98</b>

- 9.2 The Special Funds/Special Accounts consist of amounts for the financial year 2013 only and do not reflect the cumulative balance of the fund. In my opinion, the aforementioned total represents fairly the balance in the Special Fund/Account for the financial year 2013 but does not represent the true picture of the Fund. Therefore the statement is not fairly stated.

## **10 Statement of Deposit**

- 10.1 As at 31<sup>st</sup> December, 2013 the Statement of Deposit Funds reported a balance of \$36,974,831. This amount represents net flows for the financial year 2013 and did not

take into account the closing balances for the financial years 2009 to 2012. We can therefore conclude that the Statement of Deposits as at December 31, 2013 for the Government of Antigua and Barbuda does not represent a true picture of the deposit balances.

10.2 The Finance and Administration Act, 2006, Part VI section 45(5) states:

“A Deposit Fund that is unclaimed for 5 years shall, subject to the provision of any law, cease to be a Deposit Fund and shall accrue to the Consolidated Fund, but the Minister may direct the refund of the amount of the Deposit Fund or any part of it to a person who subsequently satisfies the Minister that he is entitled to it.”

10.3 As at the date of this report, deposit accounts balances that have been inactive for more than five (5) years are outlined in paragraph 18.1 - table 1. These inactive balances are amounts that represent un-reconciled totals by Ministries /Departments with the Accountant General. All such amounts should be placed into the consolidated fund or on the approval of the Cabinet of Antigua and Barbuda be written off.

10.4 In light of the present situation, I cannot express an opinion on the Statement of Deposit balances.

## 11. Statement of Public Debt

11.1 During the financial year ending 31<sup>st</sup> December 2013, the Domestic Loans/Debt was reported as \$1,045,549,715 while the External Loans/Debt was given as \$1,172,039,192. These figures reflected a total Public Debt of \$2,217,588.907.

11.2 Domestic debt servicing for the year under review amounted to \$225,564,875.

11.3 The following table highlights the interest and principal payments made in 2013 on the Government of Antigua and Barbuda debt stock. Additionally, it also reflects the Principal Arrears and Interest as at the close of the financial Year 2013.

	Domestic Debt Stock	External Debt Stock	Total Interest and Principal Payments	External Debt Arrears
Interest Payment	\$48,925,550	\$13,838,600.46	\$62,764,150.46	
Principal Payment	\$176,639,325	\$36,515,621.06	\$213,154,946.06	
Interest Arrears				\$22,233,449.72
Principal Arrears				46,286,812.50
<b>Totals</b>	<b>\$225,564,875</b>	<b>\$50,354,221.52</b>	<b>\$275,919,096.52</b>	<b>\$68,520,262.22</b>

- 11.4 During the same period ending 31<sup>st</sup> December, 2013; the external principal and interest arrears amounted to \$46,286,812.50 and \$22,233,449.72 respectively. Based on information received, the domestic principal and interest arrears for the period under review did not reflect any amounts as being paid.
- 11.5 In light of the information presented above, it was determined that the Government of Antigua and Barbuda paid \$275,919,096.52 in interest and principal payments for the financial year 2013. The principal and interest arrears on the debt stock of \$68,520,262.22 is quite significant and represent approximately twenty four point eight percent (24.8%) of the total amount paid towards Public Debt during the financial year 2013. This continues to create a huge indebtedness for the country, but I am satisfied with the information presented in the financial statement on the Government of Antigua and Barbuda's debt stocks and can reasonable state that they are fairly presented.

## **12. Statement of Contingent Liabilities**

- 12.1 Contingent Liabilities as at December 31, 2013 was reported as \$336,330,000. This consisted of \$267,663 in respect of Domestic liabilities and \$68,667 for the External liabilities respectively.
- 12.2 For the financial year ending 31<sup>st</sup> December, 2013 the total Contingent Liabilities quoted above represents loan guarantees primarily to Statutory Bodies. During this period there were twenty five (25) loan accounts guaranteed by the Government of Antigua and Barbuda for ten (10) Statutory Bodies.
- 12.3 The Statement of Contingent Liabilities indicated that the figures remained unchanged from that which was reported in 2012.
- 12.4 In the previous year, the Accountant General did not submit any pending or threatened litigations against the Government of Antigua and Barbuda. For this financial year, although the Accountant General did not submit a detailed listing of all pending and threatening litigations, the notes to the account made mention of a case with judgment for the sum of EC\$98,289,448.89. Information from the Office of the Attorney General identified three (3) cases that were adjudicated resulting in judgment of \$98,306,976.89.

Having verified the significance of the suspected amount, it can be concluded that the Statement of Contingent Liabilities are fairly presented.

- 12.5 It is recommended that for future reporting requirements, pending and threatened litigations against the Government of Antigua and Barbuda are included, in greater detail, within the financial statements.



### 13. Statement of Advances

- 13.1 As at 31<sup>st</sup> December 2013, the table below shows Advances – Other Governments which represent payments/receipts of Pension and Gratuity from other Governments.
- 13.2 The amounts in **Table 1** represent the balances for the financial years 2010 - 2013. This gives a clearer picture of the current standing of the Governments payables or receivables to various countries.
- 13.3 There has not been any significant reduction in the outstanding balances for the various territories over the four year span represented below:

**Table 1**

Countries / Government	Balance as at 31.12.13	Balance as at 31. 12.2012	Balance as at 31.12.2011	Balances as at 31.12.2010
Anguilla	282,794.39	281,744.39	\$2,100.00	\$1,050.00
Barbados	312,035.50	315,044.11	\$51,512.33	\$51,512.33
British Virgin Island	494,573.84	490,115.46	\$38,568.41	\$19,549.37
Dominica	(167,803.38)	(139,525.02)	\$7,140.00	\$3,570.00
Grenada	8,047.35	24,623.07	(\$24,413.71)	(\$24,413.71)
Montserrat	651,087.93	633,854.02	\$58,183.41	\$35,819.31
St Kitts	1,936,037.36	1,968,328.43	\$118,640.59	\$80,554.57
St Lucia	(1,191,731.49)	(1,109,497.14)	\$7,876.96	\$4,306.96
St Vincent	158,813.51	155,243.51	\$7,140.00	\$3,570.00
Trinidad & Tobago	(287,303.64)	(283,604.88)	(\$20,425.44)	(\$20,425.44)
Jamaica	(122,242.41)	(122,242.41)		
<b>Totals</b>	<b>2,074,308.96</b>	<b>2,214,083.54</b>	<b>\$246,322.55</b>	<b>\$155,093.39</b>

- 13.4 For the period under review, the Audit Department was not provided with a reconciliation statement of these accounts in respect of pensions paid on behalf of the eleven (11) countries listed above or of amounts reimbursed from any country. No confirmation letters were sent out to the various countries; therefore we were unable to verify the year end balances.
- 13.5 In accordance with the Finance and Administration Act, 2006 Part V, Division 2 section 35 (1) (f) which states:
- (1) “Subject to this section, the Accountant General may under the authority of an advance warrant issued under the hand of the Minister, from the Consolidated Fund or from money held as Deposit Funds, make advances of money-
  - (f) “to a public officer for such purposes as may be prescribed by General Orders in an amount not exceeding 0.00135% of the recurrent revenue in the annual estimates or such amount as may be prescribed, but

the aggregate of such advances in the financial year shall not exceed 0.02885% of the recurrent revenue in the annual estimates.”

- 13.6 The statement of advance for Government employees continue to show that these civil servants continue to benefit from this section in which personal loans under the following categories namely medical treatment, funeral expenses, education expenses, purchase of vehicles and domestic expenses are granted to them. Such advances should be repaid monthly with a 1% interest charged on the reducing balance.
- 13.7 Outlined below in **Table 2** is the list of personal advances granted to public servants during the financial year ended 31<sup>st</sup> December, 2013. Advance to the approximate value of \$4,186,238.64 was reportedly issued during 2013 and interest on these personal loans at the end of the financial year was reported as \$341,690.46

**Table 2**

Personal Advances –	Advances Issued in 2013 –	Payment made on Advances during 2013	Balance as at 31.12.2012
Medical	\$1,187,055.00	\$2,068,132.53	\$881,077.53
Domestic	\$1,837,394.20	\$10,076,517.49	\$8,239,123.29
Vehicle	\$144,100.00	\$327,843.90	\$183,743.90
<b>Totals</b>	<b>\$3,168,549.20</b>	<b>\$12,472,493.92</b>	<b>\$9,303,944.72</b>

- 13.8 For the period under review no reconciliation statement or a breakdown of the individual accounts was presented. We were therefore unable to ascertain the level of delinquent accounts and their value. Notwithstanding the foregoing information, I am reasonably assured that the statement of advances for public servants is fairly presented.

#### **14. Statement of Investment**

- 14.1 No Statement of Investment for the Government of Antigua and Barbuda was presented as at the date of this report. This is in breach of the Finance and Administration Act, 2006 Part IX Section 56 subsection 4(f).
- 14.2 As part of the notes to the financial statements, the Accountant General presented a list of entities in which the Government has invested. [See table listing below]. It was also stated that “at the point of completion of the accounts valuations have not been completed. As far as possible, we have included the percentage ownership by the Government of Antigua and Barbuda. The value of shareholdings and any movement in them will be presented in subsequent statements.”

Company	Shareholding
LIAT 1974 Ltd	30%
Cedar Valley Golf Club Ltd.	\$1,772,091 (Share value)
West Indies Oil Company	25%
Eastern Caribbean Amalgamated Bank	25%
Leewind Paints	No documentation available to the Treasury

- 14.3 Having started the process of documenting the entities and the level of investment that our government has, it is only prudent that the exercise be completed as promised, so as to provide full disclosure of the Governments financial credentials.

## 15. Statement of Losses of Cash and Stores

- 15.1 As at the date of this report, no statement of losses of cash and stores were presented as outlined in the Finance and Administration Act, 2006 Part IX Section 56 subsection 4(1). The Audit Department has recognized that over the last couple of years, the Permanent Secretaries and Heads of Departments have not submitted statements of losses of cash and stores to the Accountant General.
- 15.2 For the period under review, there has been no documented evidence to indicate that Ministries/Departments heads are actively investigating cases where shortages of cash or stores have been uncovered.
- 15.3 Therefore, based on the above statement, the presentation of the 2013 public accounts are incomplete.

## 16. Bank Reconciliation

- 16.1 For the financial year 2013 documentation was received on sixty one (61) bank accounts. Of this amount reconciliation information was provided that indicates the difference between the bank and book balances for thirty three (33) of the accounts and twelve (12) indicated that they were closed. The total amount of sixty-one (61) bank accounts is also inclusive of the fixed accounts.
- 16.2 Based on the Bank Statements, we observed that during the financial year, the government paid \$13,451,417.68 in Overdraft Interest and Other Charges on twenty one (21) of the sixty-one (61) reconciled bank accounts.

- 16.3 Of the total number of Bank accounts operated by the Government of Antigua & Barbuda and examined by the audit department, it was seen that as at 31<sup>st</sup> December 2013 a total amount of \$884,538.83 representing Overdraft Interest Charges and an additional amount of \$151,640 represents Handling Charges was levied on the accounts by the various banks.
- 16.4 Even though there has been a marked improvement in the reconciliation process, it is critical that all accounts be reconciled, in order to identify and eliminate or reduce bank charges/errors that may have occurred in posting.

## **17. Notes to the Financial Statements**

- 17.1 The notes presented in the Financial Statements for Antigua and Barbuda for the year ended 31<sup>st</sup> December 2013 were an improvement over the previous year. There still remain areas that information/explanation can be further developed to give the stakeholders greater insight into the circumstances leading up to the preparation and submission of the finances. The improved area's have in fact improved on the presentation and content of the statements and aid in my office's task of disseminating data leading to determining the final opinion given on the finances.
- 17.2 As outlined earlier in this report, the Accountant General responsibilities include the maintenance of adequate accounting records and internal controls relevant to determine if these Public Accounts are free from material misstatements due to fraud or errors in accordance with International Financial Reporting Standards. It is also the responsibility of the Accountant General to continue to list and outline the basis of preparation and summary of significant accounting policies of the financial statements.
- 17.3 More detailed explanation is still required to strengthen my reliance on the financial notes presented, especially where it relates to determining the use of judgment and the interpretation or amendments used.
- 17.4 Based on the preceding paragraphs, it is my opinion that greater efforts should be made to provide more background information to substantiate the reliability of the information presented within the statements.

## **18. Unauthorised Removal of Balances**

- 18.1 As outlined in the 2010 report, the presentation of the 2005 Public Accounts by the Accountant General revealed that millions of dollars were removed from various balance sheet line items. Presented below are amounts that were removed from the accounts of the Government of Antigua and Barbuda without the required authority.
- 18.2 Additionally, as was previously mentioned in my 2010 report, the Audit of the 2008 Accounts revealed major differences between the balance submitted by the Accountant

General and the balances calculated by the Director of Audit. These balances were omitted from the annual accounts as of January 1, 2005 and the 2008 balances are resubmitted in the table below.

Account	Treasury Balances 31.12.08 (\$)	Audit Balances 31.12.08 (\$)	Differences (\$)
Personal Advances	4,516,241.57	*27,520,542.50	23,004,300.93
Other Balances (Advances)	1,098,936.04	*308,929,053.55	307,830,117.51
Abnormal Balances (Advances)	(8,658,842.92)	*(20,644,825.94)	(11,985,983.02)
Dormant Balances (Advances)	Nil	*12,754,671.58	12,745,671.58
Dormant Balances (Deposits)	Nil	*13,912,082.53	13,912,082.53
Other Balances (Deposits)			
Social Security-Employee	11,495,963.08	*96,557,073.22	85,061,110.14
Social Security-Employer	25,023,509.81	*220,421,324.86	195,397,815.05
Medical Benefit – Employer	15,098,586.57	*152,873,179.28	137,774,592.71
Medical Benefit – Employee	24,975,540.02	*154,674,635.25	129,699,095.23
Education Levy	13,338,858.02	*50,541,608.11	37,202,750.09
Abnormal Balances (Deposits)	(32,557,403.57)	*(120,397,548.87)	(87,840,145.30)
Development Aid Suspense Account	921,028.35	921,028.35	Nil
Miscellaneous Suspense Account	12,762,535.00	*107,530,854.21	94,768,319.21
Development Aid (CD&W)	Nil	*1,059,889.69	1,059,889.69
Other Special Funds	7,917,253.34	*17,041,808.69	9,124,555.65
Savings Bank	(5,262.23)	*3,976,147.48	3,970,885.25
Sugar Industry Fund (L.W.F)	Nil	*(9,351.64)	(9,351.64)
Development Fund-Dormant Balances (Advances)	Nil	*52,144,175.28	52,144,175.28
Development Fund (Deposit Balances)	2,806,892.78	*300,094,358.00	302,901,250.78
Statement of Losses	971,703.98	971,703.98	Nil

\* Audit balance is greater than Treasury balance.

18.3 In light of the information represented in the table above, the 2013 Annual Accounts presented by the Accountant General does not represent a true and fair picture of the financial position of the Government of Antigua and Barbuda. Therefore, I am unable to give an opinion because of the material effect on the statement.

## **19. Status of Statutory Bodies Financial Statements and Audits - Analysis of Status**

- 19.1 The Government of Antigua and Barbuda owns or controls thirty (30) State Owned Enterprises. These Corporations or Agencies are either established by statute or by law in which the initial investment came from the Government consolidated funds.
- 19.2 For the financial year 2013, no additional information was received from the twenty eight (28) statutory bodies identified in the table below. [*Status of Statutory Bodies/Agencies Financial Statements as at December 31, 2013*]. The data indicated that only three (3) Agencies presented Financial Statements; one of which was unaudited.
- 19.3 Given the sizable subventions these agencies receive from the government, strong measures should be put in place to encourage the relevant individual to submit their financial reports on a yearly and timely basis. The audited annual financial statements provide the assurance that this funding was used as intended. Additionally, up to date financial statements are required to enlighten the government of any contingent liabilities that statutory bodies have recognized and may represent potential liability to the government.
- 19.4 I am recommending that all statutory bodies take the necessary steps to have their financial statements audited and up to date by December 31, 2014. Additionally, those bodies that did not receive favorable audit opinions should work to correct identified accounting and financial reporting deficiencies as quickly as possible.
- 19.5 The Government of Antigua and Barbuda is working diligently towards bringing the Public Accounts up to date therefore; the statutory bodies are encouraged to do likewise. This can only be achieved when the House of Representatives and the general public hold these bodies accountable for the disclosure of their financial positions and the presentation of audited accounts.

### Status of Statutory Bodies / Agencies Financial Statements as at December 31, 2013

Statutory Body	Auditor	Most recent Audited Report	Unaudited	Type of Audit Opinion <sup>i</sup>
1. Agricultural Development Corporation		31 <sup>st</sup> December, 2011		
2. Antigua and Barbuda Investment Authority	Concord Business Associates Chartered Accountants		30 <sup>th</sup> April, 2011 30 <sup>th</sup> April, 2012 30 <sup>th</sup> April, 2013	
3. Antigua and Barbuda Airport Authority		December 31, 2008		Qualified
4. Antigua and Barbuda Department of Marine Services and Merchant Shipping	Allen, Thomas & Associates	31 <sup>st</sup> December, 2012 31 <sup>st</sup> December 2013		Unqualified  Unqualified
5. Antigua and Barbuda Development Bank	PKF	31 <sup>st</sup> December, 2011		Qualified
6. Antigua and Barbuda Hospitality Training Institute	Concord Business Associates Chartered Accountants	31 <sup>st</sup> December, 2013		Unqualified
7. Antigua and Barbuda Medical Council				
8. Antigua and Barbuda National Parks				
9. Antigua and Barbuda Port Authority	KPMG  F.A.C.T.S INC. Chartered Accountants	31 <sup>st</sup> December, 2008	31 <sup>st</sup> December, 2009  31 <sup>st</sup> December, 2010  31 <sup>st</sup> December, 2011	Qualified with exception
10. Antigua and Barbuda Social Security Fund				
11. Antigua and Barbuda Tourism Authority	KPMG	31 <sup>st</sup> December, 2011 31 <sup>st</sup> December, 2012		Unqualified Unqualified
12. Antigua and Barbuda Transport Board			31 <sup>st</sup> December, 2006	



			31 <sup>st</sup> December,2007 31 <sup>st</sup> December,2008 31 <sup>st</sup> December,2009 31 <sup>st</sup> December,2010	
13. Antigua Carnival Committee /National Festivals Office				
14. Antigua Public Utilities Authority	PKF	31 <sup>st</sup> December, 2011 31 <sup>st</sup> December, 2012		Qualified with exception  Qualified with exception
15. Barbuda Council				
16. Board of Education - 1994	KPMG  Concord Business Associates Chartered Accountants	31 <sup>st</sup> December, 2008 31 <sup>st</sup> December, 2009		Qualified with exception  Qualified
17. Central Housing and Planning Authority				
18. Central Marketing Corporation				
19. Development Control Authority				
20. Financial Services Regulatory Commission		31 <sup>st</sup> December, 2011		
21. Free Trade Processing Zone			31 <sup>st</sup> December, 2011	
22. LIAT	Price Waterhouse Coopers	31 <sup>st</sup> December, 2011		Annual Returns no opinion given
23. Medical Benefits Scheme				
24. Mount St .John's Medical Centre	Grant Thornton Chartered Accountants	31 <sup>st</sup> December, 2011		Qualified
25. National Solid Waste		31 <sup>st</sup> December, 2011		

Management Authority				
26. PDV Caribe Antigua and Barbuda Limited	Allen, Thomas & Associates	31 <sup>st</sup> August, 2011 31 <sup>st</sup> August, 2012		Unqualified  Unqualified
27. St. John's Pier Group			31 <sup>st</sup> December, 2003 31 <sup>st</sup> December, 2004 31 <sup>st</sup> December, 2005 31 <sup>st</sup> December, 2006 31 <sup>st</sup> December, 2007 31 <sup>st</sup> December, 2008 31 <sup>st</sup> December, 2009	
28. State Insurance Corporation	PKF Chartered Accountants	31 <sup>st</sup> December, 2009		Qualified

<sup>1</sup> Unqualified, qualified, adverse, or disclaimer

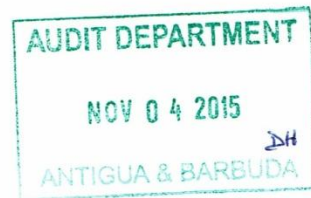
**Minute**

**From:** Accountant General - Treasury Department

**To:** Director of Audit - Audit Department


**Date:** 17<sup>th</sup> July 2015

**Ref.:** 751/A.T. 1:19



**COPY**

Please find attached responses to 2013 Audit Report.

  
Accountant General  
:attach.

## **RESPONSE TO AUDIT REPORT 2013 FINANCIAL STATEMENTS**

### **Ref AUDIT FINDINGS – STATEMENT OF ASSETS AND LIABILITIES**

5.1 The Financial Statement reflects cash in hand as at 31 December 2012 while the bank reconciliations show the uncleared deposit. The Statements must show what is in the General Ledger as at 31<sup>st</sup> December.

5.2 - 5.3 The statement quoted from the notes speaks to a reconciled balance not a balance from the bank statement. The Balances are reconciled balances

### **SAVINGS BANK**

5.14 The Savings Bank total must remain on the books until the amounts are paid out.

### **ACCOUNTS PAYABLE**

5.16 Your note recommending that the outstanding cheques that are not paid to customers be treated as accounts payable is acknowledged and accepted. The amounts will be treated as such for the 2014 statements.

### **STATEMENT OF REVENUE**

6.3 – 6.4 The Treasury Department reports all revenues reported by the Departments to the Treasury. Any difference in amounts between what is reported on the Financial Statements and the Department's records represents cash not deposited to accounts managed by the Treasury or amounts not reported by the Department. Department Cash books, revenue collectors' statements and deposits are reconciled. The only explanation for discrepancies is that perhaps these amounts were reported to the Treasury in a subsequent year.

### **STATEMENT OF EXPENDITURE**

7.5 This statement is not clear as all vouchers are made available to the auditors

7.6 The Accountant General cannot speak to discrepancies as they were not brought to the Treasury's attention.

- 1.2 Balances are brought forward balances. An examination of the 2012 Statements will show that the balances were indeed brought forward, for eg, the amount for the Stabilization Fund change from 2012 to 2013. The other balances did not change because these are balances represent deposits which have been carried for a number of years with not additional funds being deposited for eg financial institutions statutory deposits.

#### STATEMENT OF DEPOSIT

- 10.1 The balances take into account previous balances and does not just represent net

#### BANK RECONCILIATIONS

- 16.4 Banks do not provide statements for which there is no activity or for which the balance is zero. Requests have been made and the Treasury was informed of this

#### NOTES TO THE FINANCIAL STATEMENTS:

17. The Treasury continues to work on improving the Notes to the Financial Statements. Technical assistance was provided by the World Bank and accounting staff are being trained in this area. There has been incremental improvement in knowledge and understanding as we continue to build the Public Financial Management System. It must be recognized that the staff were not previously trained in modern government accounting or accounting standards. Efforts are being made to do this.

#### UNAUTHORISED REMOVAL OF BALANCES

18. The balances removed from the face of the balance sheet were provided in an appendix to the accounts as pending approval. These balances were forwarded to the Financial Secretary for onward submission to Parliament by minute dated 4<sup>TH</sup> March 2013.

## SCHEDULE OF APPENDICES

### APPENDIX A TREASURY FUND` Authorities for Expenditure

- |  |  |
|--|--|
| 1. Provisional (Appropriation Warrant)   | Issued by the Minister of Finance on the 23 <sup>rd</sup> January, 2013.   |
| 2. Estimates                             | Passed by the House of Representatives 11 <sup>th</sup> January, 2013. Passed by the Senate on the 16 <sup>th</sup> January, 2013. Assented to by the Governor General on the 22 <sup>nd</sup> January, 2013 |
| 3. Appropriation Act (No. 17 of 2012)    | Passed by the House of Representatives 11 <sup>th</sup> January, 2013. Passed by the Senate on the 16 <sup>th</sup> January, 2013. Assented to by the Governor General on the 22 <sup>nd</sup> January, 2013 |
| 4. Appropriation Warrant                 | Issued by the Minister of Finance on the 23 <sup>rd</sup> January, 2013  |
| 5. Supplementary Appropriation Act, 2013 | Not approved   |

## APPENDIX B

### Unauthorized excess expenditure for the last three (3) years

Year		Amounts not covered by Supplementary Appropriation
		(\$)
2010	Recurrent Expenditure	64,802,691.00
2011	Recurrent Expenditure	34,095,873.00
2012	Recurrent Expenditure	no information given



**APPENDIX C**  
**DEVELOPMENT FUND**

**Authorities for Expenditure**

- |  |  |
|--|--|
| 1. Provisional (Appropriation Warrant) | Issued by the Minister of Finance on the 1 <sup>st</sup> January, 2013.  |
| 2. Estimates                           | Passed by the House of Representatives 11 <sup>th</sup> January, 2013. Passed by the Senate on the 16 <sup>th</sup> January, 2013. Assented to by the Governor General on the 22 <sup>nd</sup> January, 2013 |
| 3. Appropriation Act (No. 17 of 2012)  | Passed by the House of Representatives 11 <sup>th</sup> January, 2011. Passed by the Senate on the 16 <sup>th</sup> January, 2013. Assented to by the Governor General on the 22 <sup>nd</sup> January, 2013 |
| 4. Appropriation Warrant               | Issued by the Minister of Finance on the 23 <sup>rd</sup> January, 2013  |
| 5. Supplementary Appropriation of 2013 | Not approved   |

## APPENDIX D

**Unauthorized excess expenditure not covered by Supplementary Appropriation for the last three (3) years.**

<b>Year</b>		<b>Not covered by Supplementary Appropriation (\$)</b>
<b>2010</b>	<b>Development Fund</b>	<b>27,592,100.00</b>
<b>2011</b>	<b>Development Fund</b>	<b>1,901,983.00</b>
<b>2012</b>	<b>Development Fund</b>	<b>No information presented</b>

**APPENDIX E**  
**UNAUTHORIZED RECURRENT AND CAPITAL EXPENDITURE**

HEAD / SUBHEAD	GROSS/ EXCESS \$	TOTAL \$
<b>01 Governor General</b>		
390326 Custodial Services		
30202 Wages	15,000.00	
30301 Duty Allowance	2,500.00	
30711 Allowance to Deputy Governor General	10,000.00	
30713 Payment in lieu of vacation leave	26,700.00	
31001 Subsistence Allowance	16,000.00	70,200.00
<b>02 Legislature</b>		
390366 Parliamentary Process		
30203 Overtime	6,000.00	
31601 Office Supplies	106,598.00	
31102 Food, water & refreshments	9,000.00	
31001 Subsistence Allowance	14,000.00	
33701 Conference & Workshops	50,000.00	
33901 Cont. & Subscription to Caribbean Organizations	5,534.00	
33902 Cont. & Subscription to Commonwealth Agencies	22,293.00	
30421 Personal Allowance	18,000.00	231,425.00
<b>03 Cabinet</b>		
390302 Activities of State		
30201 Salaries	40,350.00	
30401 Duty Allowance	26,900.00	
30405 Entertainment Allowance	5,380.00	
30406 Travelling Allowance	7,406.47	80,036.47
<b>0504 Public Service Board of Appeals</b>		
390429 Public Service Appeals		
31602 Computer Supplies	2,380.00	2,380.00
<b>06 Audit</b>		
350310 Auditing		
30101 Salaries	56,872.00	
30301 Duty Allowance	8,000.00	
30306 Travelling Allowance	5,168.00	
30701 Payment of Honorarium to staff	30,300.00	100,340.00
<b>07 Pension &amp; Gratuities</b>		
900368 Pensions Management		
30901 Civil Pension	4,610,120.00	
30907 Supplementary Allowance to Eligible Persons	497,486.00	5,107,606.00
<b>08 Public Debt</b>		

901424	Charges on Account – Public Debt		
38001	Interest Payments	8,000,000.00	
38002	Principal Repayments	15,000,000.00	23,000,000.00
<b>09</b>	<b>Electoral Commission</b>		
390366	Parliamentary Process		
30201	Salaries	183,000.00	
30401	Duty Allowance	1,000.00	
30406	Travelling Allowance	13,252.00	
34416	Election Expenses	109,635.00	
390428	Registration Services		
30201	Salaries	18,100.00	
30418	Acting Allowance	23,661.00	
30425	Voluntary Unattached & Reserved Personnel	25,000.00	
33701	Conference & Workshops	6,000.00	379,648.00
<b>10</b>	<b>Prime Minister's Office</b>		
390510	Ancillary Services		
31001	Subsistence Allowance	20,703.00	
30201	Salaries	96,340.00	
37011	Grants to Individuals	492,000.00	
33001	Advertising & Promotion Costs	17,000.00	
33801	Electricity cost	10,500.00	
34101	Rental or lease - office space	48,356.00	
390508	Special Events & Activities		
31102	Food, water & refreshments	28,200.00	713,099.00
<b>1002</b>	<b>External/Foreign Affairs</b>		
283510	Ancillary Services		
30315	Other allowances & fees	27,500.00	
30401	Duty Allowance	12,500.00	
33902	Contribution & Subscription to Commonwealth Agencies	160,000.00	
37015	Grants to Statutory Bodies and Corporations	350,000.00	550,000.00
<b>1006</b>	<b>Public Information &amp; Broadcasting</b>		
410380	Public Broadcasting Services		
30306	Travelling Allowance	3,600.00	
30713	Payment in lieu of vacation leave	18,500.00	
30801	Gratuities & Terminal Grants	25,500.00	
33001	Advertising & Promotion Costs	139,000.00	
410486	Subsidiary Services to Education		
33101	Security Services	17,000.00	
33707	Training Costs	53,500.00	
33807	Internet Connectivity Costs	542,000.00	

33401	Computer Hardware	8,000.00	
36101	Repairs & maintenance of vehicles, bus & trucks	8,000.00	
410379	Public Awareness		
30401	Duty Allowance	12,000.00	
30406	Travelling Allowance	6,000.00	
410498	Janitorial Services		
30701	Honorarium	400.00	833,500.00
<b>1011 O.N.D.C.P</b>			
290509	Monitoring, Regulations & Enforcement		
33508	Household Sundries	2,250.00	
30201	Salaries	474,124.00	
30406	Travelling Allowance	72,049.00	
30401	Duty Allowance	60,500.00	
30404	Housing Allowance	19,500.00	
30415	Other Allowance and fees	54,000.00	
31601	Office Supplies	5,000.00	
31604	Maintenance Contract- Photocopiers	4,000.00	
31605	Repairs & Maintenance of Furniture& Equipment	5,000.00	
33103	Investigative Expenses	60,000.00	
33206	Insurance –n.e.c.	136,210.00	
33604	Air Freight Expenses	1,000.00	
290417	Money Laundering Prevention		
30201	Salaries	109,490.00	
30401	Duty Allowance	28,000.00	
30406	Travelling Allowance	37,016.00	
30208	Severance pay	22,863.00	1,091,002.00
<b>1013 Information Technology Center</b>			
410493	E-Government		
30201	Salaries	33,000.00	
30406	Travelling Allowance	3,600.00	
410510	Ancillary Services		
34109	Rental & Lease – n.e.c.	4,000,000.00	4,036,600.00
<b>1014 Telecommunications Division</b>			
410514	E911 Initiative		
30201	Salaries	71,467.00	
30401	Duty Allowance	3,000.00	
30406	Travelling Allowance	3,000.00	77,467.00

<b>15 Finance Headquarters</b>		
390510	Ancillary Services	
30103	Overtime	10,000.00
30203	Overtime	12,600.00
30701	Honorarium	86,703.00
30709	Stipend	10,000.00
37011	Grants to Individuals	355,259.00
30201	Salaries	15,000.00
30802	Compensations & Indemnities	202,201,543.00
37011	Grants to Individuals	880,559.00
37014	Grants to Municipalities	500,000.00
33701	Conference & Workshops	400,000.00
		204,471,664.00
390516	National Student Loan Scheme	
34420	Student Loan	1,100,000.00
900441	Economic Policy, Planning & Development	
34007	Consulting Services	600,000.00
900690		
40301	Purchase of air conditioning	90,000.00
40402	Purchase of construction supplies and equip.	53,500.00
		1,843,500.00
<b>1502 Treasury</b>		
900301	Accounting	
30103	Overtime	270,000.00
30203	Overtime	50,000.00
30321	Personal Allowance	1,000.00
30501	Social Security Contribution	1,512,751.00
30502	Medical Benefits Contributions	441,601.00
30701	Honorarium	77,000.00
30709	Stipend	22,500.00
30713	Payment in lieu of vacation leave	14,306.00
<b>1503 Inland Revenue</b>		
900690		
40310	Purchase of Equipment n.e.c.	87,960.00
900439	Revenue Collection Services	
30701	Honorarium	386,405.00
30101	Salaries	229,204.00
30103	Overtime	31,000.00
30301	Duty Allowance	43,750.00
30306	Travelling Allowance	98,466.00
30203	Overtime	18,000.00
900510	Ancillary Services	

30202	Wages	56,242.00	951,027.00
<b>1505</b>	<b>Customs &amp; Excise</b>		
900439	Revenue Collection Services	2,000,000.00	
30103	Overtime	192,351.44	
33403	Computer Software Licensing & renewal	115,000.00	
30203	Overtime	131,100.00	
30101	Salaries	800,000.00	
30315	Other allowance and fees	25,000.00	
30415	Other allowance and fees	26,898.00	
34101	Rental or lease - office space	17,330.00	3,307,679.44
30716	Uniform Allowance		
<b>1508</b>	<b>Statistics Division</b>		
309370	Population Census		
30709	Stipend	35,900.00	
31304	Photocopying & Binding Services	5,836.00	
34001	Project Management	5,000.00	
34007	Consulting Services	88,200.00	
33403	Computer software licensing & renewal	17,000.00	
37034	Expenses of Boards & Committees	9,200.00	
34422	Contingency costs	7,000.00	168,136.00
<b>1509</b>	<b>Trade &amp; Economic Development</b>		
280408	Trade & Investment Promotion		
30201	Salaries	53,048.00	
37012	Grants to Organizations and Institutions	131,000.00	184,048.00
<b>1510</b>	<b>Bureau of Standards</b>		
281369	Policy, Planning & Implementation	770.00	
30201	Salaries		
281414	Weights & Measures Regulations	770.00	
30201	Salaries		
281379	Public Awareness	2,310.00	
30201	Salaries		
281397	Standards Development & Monitoring		
30201	Salaries	3,850.00	7,700.00
<b>1513</b>	<b>Establishment Division</b>		
390344	Human Resource Management	128,169.00	
30318	Acting Allowance	276,815.00	
31001	Subsistence Allowance	45,833.00	
31002	Ticket Expenses	13,773.00	
33901	Contribution & Subscription to Caribbean Organizations		



391344 Human Resource Management		
30713 Payment in lieu of vacation leave	30,966.00	495,556.00
<b>2001 Agriculture Headquarters</b>		
300510 Ancillary Services		
30101 Salaries	346.45	
30201 Wages	43,502.94	
30406 Travelling Allowance	4,430.95	
30106 Arrears of salaries	8,208.00	
30401 Duty Allowance	3,701.61	
33903 Contribution & Subscription to United Nation Agencies	27,109.00	
33901 Contribution & Subscription to Caribbean Organizations	60,624.00	
33904 Contribution & Subscription to Other International Organizations	8,000.00	
36006 Maintenance of Buildings	50,000.00	
36010 Repair or Maintenance of roads, streets & drains	294,000.00	
30202 Wages	5,712.00	
30206 Arrears of salaries	11,760.00	
33705 Course Costs & Fees	13,585.00	
37011 Grants to individuals	27,169.00	
300508 Special Events & Activities		
33101 Security services	6,500.00	
250690		
40310 Purchase of equipment n.e.c	14,596.00	579,244.95
<b>2002 Agriculture Division</b>		
300301 Accounting		
30206 Arrears of salaries	30,627.00	
36010 Repair or maintenance of roads, streets & drains	110,400.00	
33101 Security Services	196,000.00	
37015 Grants to Statutory Bodies & Corporations	80,000.00	541,767.00
300320 Conservation Management		
30202 Wages	340,740.00	
30203 Overtime	9,738.00	
30709 Stipend	3,653.00	354,131.00
304455 Risk Analysis		
31502 Laboratory Supplies	28,507.00	28,507.00
<b>2003 Veterinary &amp; Animal Husbandry</b>		
307301 Accounting		
31102 Food, water & refreshments	1,752.00	

31605	Repairs & maintenance of furniture & equipment	22,450.00	
31601	Office Supplies	8,734.00	
31602	Computer Supplies	8,852.00	41,788.00
<b>2004 Fisheries Division</b>			
303667	Construction of Artisanal Fishing Port - Barbuda		
41206	Project Initiation Costs	5,508.00	5,508.00
<b>2005 Cotton Division</b>			
300388	Research & Development		
30203	Overtime	30,000.00	30,000.00
<b>2006 Lands Division</b>			
250354	Land Distribution management		
30101	Salaries	77,881.00	
30202	Wages	1,904.00	
30306	Traveling Allowance	6,036.00	
30206	Arrears of salaries	3,920.00	
250626	Land Development		
40515	Purchase of Utilities Infrastructure	1,200,000.00	1,289,741.00
<b>2007 Agriculture Extension Division</b>			
309301	Accounting		
30101	Salaries	3,768.00	
33001	Advertising & Promotion Costs	7,750.00	
309472	Teaching, Training & Development		
30202	Wages	1,904.00	
30106	Arrears of salaries	3,920.00	
30417	Substitute allowance	3,000.00	
309354	Land Distribution management		
30306	Travelling Allowance	33,000.00	
30801	Gratuities and terminal grants	9,000.00	
30802	Compensation & Indemnities	24,910.00	
36009	Maintenance of Ponds & Dams	12,500.00	
309418	Security Services		
30203	Overtime	10,500.00	
30207	Arrears of Wages	6,500.00	
30417	Substitute allowance	9,000.00	251,504.00
<b>2008 Chemistry &amp; Food Technology Division</b>			
450690			
40310		54,000.00	54,000.00
<b>2009 Surveys Division</b>			
250400	Surveys & Mapping		

30101 Salaries	1,548.00	
33402 Computer Software upgrade costs	167,673.49	169,221.49
<b>2011 Environment Division</b>		
502334 Environmental Legislation & Monitoring		
30709 Stipend	11,900.00	
502510 Ancillary Services		
30801 Gratuities & Terminal Grants	2,300.00	14,200.00
<b>2012 Development Control Authority</b>		
250447 Building Regulation		
30201 Salaries	48,156.00	
31506 Protective Clothing	3,000.00	
250510 Ancillary Services		
30709 Stipend	3,000.00	54,156.00
<b>2501 Health Headquarters</b>		
264460 Health Services Administration		
30208 Severance pay	35,150.00	
30201 Salaries	53,000.00	
30401 Duty Allowance	2,500.00	
30404 Housing Allowance	13,500.00	
30406 Travelling Allowance	2,500.00	
30713 Payment in lieu of vacation leave	21,906.00	
37016 Specialist Treatment Abroad	1,850,000.00	1,978,556.00
<b>2502 Medical General Division</b>		
261316 Community Health Services		
30713 Payment in lieu of vacation leave	29,100.00	
30201 Salaries	141,360.00	
300301		
37015 Grant to Statutory bodies and corporations	600,000.00	770,460.00
<b>2503 Central Board of Health</b>		
266501 National Beautification		
30713	4,500.00	
266523 Environmental Health Risk Reduction & Sanitation		
33502 Garbage Disposal Costs	7,500,000.00	
266420 Drain & Street Sanitation		
30203 Overtime	630,000.00	8,134,500.00
<b>2505 Clarevue Psychiatric Hospital</b>		
262378 Psychiatric Health Care Services		
30103 Overtime	100,000.00	

30201	Salaries	10,761.00	
30306	Travelling Allowance	7,248.00	118,009.00
<b>2513 Social Transformation</b>			
430317	Community Services & Planning		
30201	Salaries	17,500.00	
30401	Duty Allowance	2,500.00	
37012	Grants to Organizations & Institutions	50,000.00	
430302	Activities of State		
30709	Stipend	5,950.00	75,950.00
<b>2517 Citizens' Welfare Division</b>			
433395	Social Welfare Services		
30101	Salaries	155,000.00	
30406	Travelling Allowance	11,000.00	
433323	Counseling Services		
30101	Salaries	27,900.00	
430301	Accounting		
30101	Salaries	12,400.00	206,300.00
<b>2518 National Office of Disaster Services</b>			
432345	National Disaster Risk Reduction		
30713	Payment in lieu of vacation leave	11,932.00	
33901	Contribution & Subscription to Caribbean Organizations	188,230.00	
432449	Emergency Management		
33901	Contribution & Subscription to Caribbean Organizations	22,000.00	222,162.00
<b>3001 Education Headquarters</b>			
270399	Procurement		
31601	Office Supplies	40,000.00	40,000.00
<b>3002 Administration of Education Services Adm. Unit</b>			
274344	Human Resource Management		
30101	Salaries	319,188.00	
274325	Curriculum Planning		
33905	Contribution & Subscription to Local Organizations	75,000.00	394,188.00
<b>3003 Primary Education Division</b>			
272344	Human Resource Management		
30101	Salaries	304,392.00	

272472 Teaching, Training & Development 30101 Salaries	1,693,740.00	1,998,132.00
<b>3005 State College</b> 273344 Human Resource Management 33101 Security Services	74,200.00	74,200.00
<b>3006 Public Library</b> 274463 Library Services 31601 Office Supplies 33401 Computer Hardware Maintenance Costs	215,000.00 455,460.00	670,460.00
<b>3007 Antigua Archives</b> 270490 Archiving 36206 Other Repairs & Maintenance Costs	8,200.00	8,200.00
<b>3009 Boys' Training School</b> 430415 Youth Development Services 31102 Food, water & refreshments	20,000.00	20,000.00
<b>3011 Sports</b> 430396 National Sports Administration 30201 Salaries 30713 Payment in lieu of vacation leave 33709 Sports Development Costs	40,000.00 21,925.00 108,676.00	170,601.00
<b>3012 National School Meals Programme</b> 308443 School Meals Initiative 30701 Honorarium	5,696.00	5,696.00
<b>4001 Public Works &amp; Transportation Headquarters</b> 250344 Human Resources Management 30103 Overtime 30416 Risk Allowance 30713 Payment in lieu of vacation leave 255714 Outfitting of Government Offices 40201 Purchase of Office Furniture 250399 Procurement 31204 Tyres 250445 Motor Pool Operations 40101 Purchase of Vehicles	50,000.00 1,500,000.00 47,000.00 2,886,916.00 400,000.00 1,500,000.00	6,383,916.00
<b>4002 Works Division</b> 251630 Construction or Major Upgrade of Road, Street & Drains		

41202 Purchase of Construction Supplies & Equip.	10,501,311.00	
41204 Material Costs	10,000,000.00	
255387 Repairs & Maintenance Services		
30201 Salaries	16,500.00	
30406 Travelling Allowance	6,000.00	
34101 Rental or Lease – Office Space	4,000,000.00	
36010 Repaid and maintenance of roads, streets	3,000,000.00	
36206 Other Repairs & Maintenance Costs	9,025.00	
251387 Repairs & Maintenance Services		
34104 Rental or Lease – Vehicle	600,000.00	
36010 Repairs or maintenance of Roads, streets & drains	6,000,000.00	
30401 Duty Allowance	6,800.00	
30802 Compensation & Indemnities	230,000.00	
253665 Upgrade of the Traffic Management System		
41204 Material Costs	466,508.70	
251459 Cuban Workers Initiative		
30203 Overtime	60,000.00	
255418 Security Services		
30203 Overtime	450,000.00	
33101 Security Services	4,100,000.00	
251333 Engineering Services		
34007 Consulting Services	213,014.00	
251761 Construction of roads & drains – West Palm Beach, Bolans		
41202 Contractors' Costs	6,219,164.00	
251704 Construction of roads & drains – Cooks Development		
40311	500,000.00	
255611 Construction or major upgrade of Government Buildings		
41202 Construction Costs	2,350,000.00	
41204 Material Costs	1,000,000.00	49,728,322.70
<b>4004 Equipment Maintenance &amp; Funding Scheme</b>		
253387 Repairs & Maintenance Services		
36101 Repairs or maintenance of vehicles, buses & trucks	600,000.00	600,000.00
<b>5501 Attorney General &amp; Legal Affairs HQ</b>		
291510 Ancillary Services		
33605 Conference & Workshops	1,020.00	
34009 Commitment Fees	3,410,688.00	
30701 Honorarium	4,201.00	
30101 Salaries	5,936.00	
30103 Overtime	3,000.00	

30713	Payment in lieu of vacation leave	7,363.00	
31601	Office Supplies	16,165.00	
31602	Computer Supplies	27,345.00	
33508	Household Sundries	4,381.00	
291353	Judiciary		
30201	Salaries	83,388.00	
30401	Duty allowance	18,000.00	
30404	Housing Allowance	9,600.00	
30406	Travelling Allowance	8,637.00	
30421	Personal allowance	12,000.00	
30410	Allowance in lieu of private practice	18,000.00	
30713	Payment in lieu of vacation leave	17,442.00	
33605	Express mail services	600.00	
33901	Contribution & Subscription to Caribbean Org.	292,162.00	
		4,400.00	
33701	Conference and workshops	56,000.00	
37034	Expenses of Board and Committees	13,585.00	
37011	Grants to Individuals	49,617.00	4,063,530.00
<b>5502</b>	<b>Office of the Director of Public Prosecutions</b>		
390353	Judiciary		
30310	Allowance in Lieu of Private Practice	26,388.00	
390510	Ancillary Services		
30101	Salaries	1,670.00	
33508	Household Sundries	1,000.00	29,058.00
<b>5503</b>	<b>Printing Office</b>		
330375	Printing Services		
30716	Uniform Allowance	1,000.00	
31102	Food, water & refreshments	900.00	
31601	Office Supplies	500,000.00	
33508	Household Sundries	12,173.00	
33501	Office cleaning	9,732.00	
40302	Purchase of a generator	17,000.00	540,805.00
<b>5504</b>	<b>Land Registry Division</b>		
390354	Land Distribution Management		
30103	Overtime	10,000.00	
30709	Stipend	3,000.00	
30701	Honorarium	19,417.00	
31601	Office Supplies	1,595.00	
34007	Consulting services	4,000.00	38,012.00
<b>5505</b>	<b>Industrial Court</b>		
390348	Industrial Dispute Services		
30201	Salaries	6,581.00	6,581.00



<b>5506 Registrar &amp; Provost Marshall</b>		
390353	Judiciary	
30201	Salaries	10,241.00
30307	Mileage Allowance	10,000.00
30716	Uniform Allowance	555.00
31601	Office Supplies	81,753.63
31602	Computer Supplies	90,698.00
33604	Air Freight Expenses	10,000.00
30203	Overtime	10,000.00
30202	Wages	9,998.00
30101	Salaries	6,144.00
31605	Repairs & maintenance of furniture & equipment	2,000.00
30103	Overtime	15,000.00
30304	Housing Allowance	60,000.00
		306,389.63
<b>5507 Magistrates Court</b>		
291301	Accounting	
30314	On-call Allowance	50,000.00
291353	Judiciary	
30304	Housing Allowance	9,000.00
30310	Allowance in lieu of Private Practice	18,000.00
30307	Mileage Allowance	14,000.00
30301	Duty Allowance	9,000.00
30701	Conference & Workshops	4,000.00
30709	Stipend	60,000.00
30716	Uniform allowance	555.00
31601	Office Supplies	5,000.00
31602	Computer Supplies	6,100.00
31001	Subsistence Allowance	4,320.00
31002	Ticket Expenses	1,200.00
33101	Security services	11,775.00
33508	Household Sundries	3,000.00
		195,950.00
<b>5509 Intellectual Property</b>		
291351	Intellectual Property Protection	
		35,000.00
30306	Travelling Allowance	2,645.00
30401	Duty allowance	3,500.00
31102	Food, water & refreshments	1,000.00
31202	Fuel & Oil	670.00
31601	Office Supplies	4,000.00
31605	Repairs & maintenance of Furniture & Equipment	2,000.00
33508	Household Sundries	4,000.00

36006	Maintenance of buildings	520.00	
36206	Repaid and maintenance costs - n.e.c	150.00	53,485.00
<b>6001 Office of the Ombudsman</b>			
390491	Parliamentary Oversight		
31301	Books & Periodicals	400.00	400.00
<b>7001 Ministry of National Security Headquarters</b>			
390418	Security Services		
33103	Investigative Expenses	29,572.00	29,572.00
<b>7002 Police</b>			
290352	Intelligence Gathering		
30101	Salaries	1,538,400.00	
30301	Duty Allowance	273,000.00	
290358	Law Enforcement		
30713	Payment in lieu of Vacation Leave	144,319.00	
30716	Uniform Allowance	637,847.00	
30709	Stipend	25,000.00	
30704	Medical Treatment	500,000.00	
30802	Compensation & Indemnities	287,696.00	
30803	Compensation for Damaged Property	27,399.00	
31002	Ticket Expenses	30,000.00	
31004	Leave Passage Grant	4,730.00	
31204	Tyres	45,000.00	
31601	Office Supplies	40,000.00	
31602	Computer Supplies	60,000.00	
31902	Spear Parts	50,000.00	
33103	Investigative Expenses	343,290.00	
33403	Computer software licensing & renewal	200,000.00	
33707	Training Costs	82,881.00	
33904	Contribution & Subscription to Other International Organizations	105,000.00	
34010	Legal Fees	1,181,780.00	
34406	Funeral Expenses	127,843.00	
36101	Repair or maintenance of vehicle, buses & trucks	90,860.00	
36006	Maintenance of Building	100,000.00	
36206	Other repairs & Maintenance Costs	52,000.00	
40418		36,650.00	
290498	Janitorial Services	83,189.00	
30713	Payment in lieu of Vacation Leave	7,000.00	6,073,884.00
<b>7003 Police Training School</b>			
290498	Janitorial Services		
30203	Overtime	10,000.00	

31102	Food, water & refreshments	100,000.00	110,000.00
<b>7004</b>	<b>Fire Brigade</b>		
290337	Fire Protection Services		
30101	Salaries	923,040.00	
30301	Duty Allowance	163,800.00	
30307	Mileage Allowance	100,000.00	
30713	Payment in lieu of Vacation Leave	18,534.00	
36101	Repair or maintenance of vehicles	150,000.00	
33707	Training Costs	90,000.00	
34406	Funeral Expenses	21,000.00	1,466,374.00
<b>7005</b>	<b>Prison</b>		
290469	Prison Management		
30316	Risk Allowance	12,000.00	
290432	Penal Reform		
30103	Overtime	10,000.00	
30201	Salaries	230,000.00	
30203	Overtime	50,000.00	
30311	Shift Allowance	25,400.00	
30411	Shift Allowance	12,000.00	
30401	Duty Allowance	23,000.00	
30701	Honorarium	60,000.00	
30716	Uniform Allowance	16,000.00	438,400.00
<b>7006</b>	<b>Military</b>		
290510	Ancillary Services		
30716	Uniform Allowance	244,000.00	
33508	Household Sundries	52,000.00	
30418	Acting Allowance	7,800.00	
33901	Contribution & Subscription to Caribbean Organizations	1,300,000.00	
290636	Renovation & Upgrade of Military Facilities		
40310	Purchase of Equipment	38,107.00	
290327	National Defence		
30201	Salaries	184,000.00	
30401	Duty Allowance	126,200.00	
31001	Subsistence Allowance	102,000.00	
31202	Ticket Expenses	256,000.00	
290364	National Youth Cadet		
33707	Training Costs	26,500.00	
290690			
40203	Purchase of office equipment	24,443.00	2,361,050.00
<b>7008</b>	<b>Immigration Unit</b>		
292346	Immigration & Nationality Services		

40202 Purchaser of Office Equipment	1,691,488.00	1,691,488.00
<b>7010 Labour</b>		
392509 Monitoring & Enforcement		
30716 Uniform Allowance	6,000.00	
34007 Consulting Services	60,000.00	
34101 Rental or lease – Office Space	104,000.00	
37034 Expenses of Boards & Committees	50,300.00	
30406 Travelling Allowance	5,000.00	
30201 Salaries	35,000.00	
392421 Work Experience Initiative		
30202 Wages	630,000.00	890,300.00
<b>8001 Tourism &amp; Civil Aviation Headquarters</b>		
500510 Ancillary Services		
30401 Duty Allowance	7,800.00	
30709 Stipend	2,500.00	
500324 Cultural Development Services		
30201 Salaries	110,000.00	
30405 Entertainment Allowance	10,000.00	
30406 Travelling Allowance	10,000.00	
30712 Grants to Organizations & Institutions	750,000.00	890,300.00
<b>8003 Antigua Tourist Office</b>		
500451 Sports Tourism		
30401 Duty Allowance	9,000.00	
500405 Tourism Promotion & Marketing		
30401 Duty Allowance	9,000.00	18,000.00
<b>8010 Culture</b>		
390324 Cultural Services		
30201 Salaries	65,541.33	
390479 Social & Cultural Events		
31001 Subsistence Allowance	237,407.00	
31002 Ticket Expenses	177,591.00	
390690		
40316 Purchase of printing equipment	25,000.00	505,539.00
<b>Total</b>		\$342,425,152.68

**APPENDIX (F)**  
**AUDIT OF MINISTRIES/DEPARTMENT DURING THE FINANCIAL YEAR 2012**

No.	Entity	Date of Issue	Summary
1.	Examination of the High Commission - London 2012	20.09.13	Records were well maintained
2.	Examination of the Consulate General Miami 2010 – 2013	01.07.13	Records were well maintained & readily available
3.	Cash Survey Report of the Immigration Department Jan. 2009 - March 2013	26.11.13	- Partial compliance with the FA Regulations - Officers exercise more vigilant in performing their duties
4.	Examination of the Government Printery Feb.2006 – July 2013	31.12.13	The Printery was not equipped with the necessary updated equipment and tools to operate in an efficient and timely manner.
5.	Examination of the Consulate in Cuba 2007 - 2013	01.07.13	
6.	The Antigua & Barbuda Institute of Continuing Education (ABICE)	31.12.13	
7.	National Solid Waste Management Authority 2009 - 2012	21.11.13	The operation of the National Solid Waste Management Authority (NSWMA) is in many areas in violation to the stipulation of the Act and the Organizational chart.
8.	Gender Affairs – Fiennes Institute 2010 – 2012	26.11.13	There is a need for the administration of better Accountability and Transparency to enhance the daily operation of the Institution.
9.	Reports of Public Account [2008,2009 & 2010]	30.12.13	
10.	Report – Permanent Mission to the UN Jan. 2011 – Dec. 2012	30.12.13	Records were maintained in a satisfactory manner
11.	Examination of Accounts Paris – 1/1/10-31/8/13	17.09.13	- Records were well maintained. - Office will be officially closed by Dec. 2013

---